

SUBJECT	RISKS IDENTIFIED	H/M/L	CONTROL OF RISK	REVIEW	
Manual Handling - general from picking up litter, carrying bags, moving bins, moving large objects, reaching, bending or twisting	Stooping, twisting, top heavy bending (bending from the waist using the back), can lead to strained, pulled muscles, general backache.		Use the litter picker, to avoid bending. Lift and move items using your legs to bend, not your back. Take regular breaks to prevent fatigue. Do not handle large items. Please report these to the Clerk who will arrange disposal. Only collect litter that can be put into rubbish bags. Assess items before you move them. Wear appropriate safety footwear provided so that you are less likely to slip whilst carrying out the activity.		
Broken glass, sharp and rusty edges to waste materials.	Cuts and infections, leading to ill health.		Use the litter picker to avoid contact. Use gloves. Advised to have up to date tetanus.		
Interaction with vehicle traffic, cyclists, horses, pedestrians.	Being hit by vehicle, major bruising, broken bones, death. If avoiding traffic - falling in hedge/ditch, leading to cuts, grazes, bruises		Work in 30mph village areas only, if possible. Do not work in high speed traffic areas. Wear high visibility clothing in order to be seen easily. Stick to paths and pavements, if possible. Ensure area is safe before sweeping kerbs and verges. If working on lanes, ensure that you can be seen by traffic (not on a blind bends). If necessary, ask for assistance of the Caretaker Liaison Councillor and have someone on the opposite side to raise awareness to other road users.		
Environmental hazards. Uneven, poor and slippery ground. Shrubs, brambles, tree branches etc. Weather, sun and hot temperatures, wet and cold weather	Slips and falls, leading to bruises, cuts etc. Eye pokes, cuts and grazes. Sun and heat, leading to dehydration, sun burn, sun stroke. Cold and wet, leading to general ill health,		Be aware of surfaces walked on, wear appropriate footwear provided. Wear suitable PPE provided (eye protection, clothing and gloves) Take regular breaks out of the sun. Keep hydrated. Normal protection from the sun should be used i.e hat. Keep covered up as		

	hyperthermia, slips, muscle strain.		much as possible. Suitable waterproof and warm clothing should be worn in winter.		
Waste/litter which could be contaminated by a hazardous substance	Exposure to vermin and dog excrement, leading to ill health (Weils disease, Toxicara canis). Unknown exposure to chemical and biological substances, leading to ill health. Potential for needle stick injuries or cuts from infected sharp items or needles – resulting in exposure to tetanus, blood virus, general infection – leading to ill health		Use gloves provided at all times. Use equipment provided, i.e broom, shovel, litter picker and do not directly handle waste material. Wash hands prior to eating or drinking. Any unidentified cans and canister, clinical waste, hazardous substances e.g asbestos, dead animals, condoms, syringes, needles or sharp objects should not be handled. Please report these to the Clerk who through DDC will arrange disposal.		
Painting	Paint spillage, splashes. Exposure to paint fumes.		Wear appropriate PPE, use good ventilation if working inside. Purchase water based paint whenever possible. Normal DIY precautions should be used. No CoSHH training required.		
Interaction with People	Verbal or physical assault by persons unhappy with Caretaker activities.		Be aware of people and areas in which you are working. Stay off private property. If in any doubt enquire. Withdraw. Do not face conflict.		
Tools and Equipment	Injury from tools.		Only use tools you are familiar with and have received training. Allow sufficient working area for safe use of the tool. Use appropriate PPE.		

AS A GENERAL RULE;

Use the correct PPE provided, i.e gloves, hi viz vest, safety footwear, work trousers, eye protection where necessary

Use appropriate clothing for the weather conditions and task being undertaken.

Have available and use the correct equipment i.e litter pickers, plastic bags, dog waste bags, shovel, brush.

Consider all the risks and hazards in the area before starting, i.e traffic , uneven ground, thorny bushes, low branches, broken glass, possible needles etc

If in any doubt as to the activity being undertaken please ASK the Clerk or the Caretaker Liaison Councillor

Prepared by: Colin Boughton (Caretaker Liaison Councillor)

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Seen and accepted by: Richard Ginn (Eastry PC Caretaker)

Date: May 2018

Approved by: Eastry Parish Council

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Held and updated by: Sarah Wells (Clerk to EPC)

Date Dec 2019