

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 2nd DEC 2019 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors	M Jones (Chair) N Ellis	P Bailey M Smith	D Russell M Kemp	M Hay
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Sarah Wells Clerk to the Parish Council

Dist Cllr S Manion.

1. APOLOGIES

Cllrs N Kenton, C Boughton and A Barwick

3. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 4th Nov 2019 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Churchyard & Cemetery

Self sow trees in corner of the rec by the old school building – Waiting for planning permission to be agreed. **Action Cllr Jones ongoing**

Parish Council Vacancy

This had been advertised.

Action Discharged

Correspondence

Parish Council Websites - Cllr Ellis had looked at the available providers and had a recommendation.

Action Discharged

Highways

Footpath behind Hospital site – Dog Fouling

The gentleman that mows the grass had asked if no fouling signs could be put up as it is very unpleasant when cutting the grass. The Clerk to get some signs. **Action Sarah Wells ongoing**

Finance

Precept demand to DDC by 29th Jan – Finance meeting had been called.

Action Discharged

Forthcoming Event

VE Day 75th Anniversary 8-10 May 2020

The Clerk had contacted a number of village organisations, however there was little interest in the VE Day Celebrations. The Clerk had spoken to the ladies that run Coffee Break and they were happy to do something at the 8th May coffee morning session. **Action Discharged**

Leisure Fields

Football club parking - The Clerk had contacted the football club and they had agreed to ensure all team managers ask their players to park responsibly. **Action Discharged**

Fence damage – The Clerk had managed to get one quote, unfortunately due to the recent high winds local fencing companies are very busy and are not taking on additional work.

5. PARISH COUNCIL VACANCIES

To deal with current vacancies on the Parish Council

- a) One vacancy following resignation

The adverts were still running.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Quadrennial Review of Parish Council Allowances 2020-20204
- ii) Ash PC – Draft neighbourhood development plan consultation

Noted by the members.

b) Newsletters and Circulars

- i) KALC News

Noted by the members.

c) Other

- i) KALC Chief Executives Bulletin

Noted by the members.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Highways Improvement Plan

The Plan was discussed and the following agreed, the Clerk to ask KHS if passing place yellow line along Lower Street could be added to the scheme.

Action Sarah Wells

Cllr Hay to speak to residents of May Mill Cottages to see how they would feel about double yellow line in front of their driveways, before drawing up plans to take forward for a public consultation.

Action Cllr Hay

8. FINANCE

To discuss Financial matters affection the Council

a) Parish Council Websites

Cllr Ellis recommended a provider called Netwise. The costs would be either £599 or £899 per year depending on the package chosen. A sample website had been set up so the Clerk could look at the site and see how documents could be loaded etc.

Action Sarah Wells

9. ACCOUNTS

RESOLVED the following payments should be made.

Receipts Nov				
Allotments Rents Unity	502.00			
Allotment rent NW	46.00			
	548.00			
Card Payments	S Wells			VAT
	Postage	33.60		5.63
		46.53		
Post Office withdrawal				
	Coffee break	19.01		
		19.01		
Nov Payments			Cheque No	VAT
	Clerks Salary Nov 2019		STO	959.44
	H M Revenue and Customs Income Tax Nov	12.80		
	Employees NI Nov	42.58		
	Employers NI Nov	48.97		
		104.35	STO	104.35

Employers Pension Contribution Nov	209.41			
Employees Pension Contribution Nov	59.06			
	268.47	STO	268.47	
Caretakers Pay Nov 2019		STO	687.05	
Harmer & Sons Ground Work Nov		STO	698.89	116.48
British Gas - Electricity 19 Oct to 18 Nov Mtr 21610		DD	21.96	1.04
British Gas - Electricity 19 Oct to 18 Nov Mtr 21656		DD	7.98	0.38
Opus Energy - Parish Rm Gas 5 Oct to 4 Nov		DD	31.15	1.48
Gary Boorman - Repairs gravestones	95.80			
Noticeboard refurbishment	202.00			
	297.80	BP	297.80	
Safeplay - Playground inspection		BP	106.20	17.70
David Carr - Website		BP	78.00	
SLCC Membership		BP	101.00	
Poppy Wreath - Remembrance Sunday		30040	20.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing to discuss.

b) Outside Events

i) VE Day 75th Anniversary 8-10 May 2020

To be discussed at the next meeting.

ii) 900th Anniversary Celebrations

Cllr Russell reported that plans for the village organisations open day in the village hall were progressing and that the open air painting event was attracting a lot of attention. She asked for help to organise the open day.

11. POND AND PARADE

Nothing to discuss.

12. ALLOTMENTS

A few rents were still outstanding, the Clerk to check how many and let the Allotments committee know. Cllr Hay reported that he had received complaints about overgrown plots on the May Mills side, the clerk to contact the Allotments Chairman. **Action Sarah Wells**

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Fence damage

RESOLVED the quote from quality fencing for £498 + VAT should be accepted, the work to be completed as soon as possible. **Action Sarah Wells**

ii) Play area inspections

RESOLVED the area of worn safety surfacing under the monkey bars should be replaced. The Clerk to order the materials and get the handyman to make the repairs. **Action Sarah Wells**

b) Play Area Improvements

i) Gun Park play area

The Clerk was waiting for the quotes from Wicksteed Leisure.

c) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The loose memorials had been made safe.

b) Recreation Ground

Nothing to discuss.

c) Bowling Green & Parish Room

i) New Parish Room

Cllr Barwick to contact the architect about getting a rough quote for budgeting purposes.

Action Cllr Barwick

There seemed to be some confusion between the bowling club and members of the Council about possible grants for the new building. The Clerk to arrange a meeting with members of the bowls club and members of the council to discuss.

Action Sarah Wells

15. LONGTERM OUTSTANDING ITEMS**a) Cemetery Extension**

Email from Land Agent – Cllrs Jones and Kenton to meet and discuss with the land agent at the same time as the Pond discussions.

Action Cllr Kenton ongoing

b) Bench by the horse trough

KHS permission forms - Waiting for KHS to respond.

Action Cllr Jones ongoing

c) Pond Licence

Cllrs Jones and Kenton to meet and draw up a tree management plan to be send to the Church Commissioners land agent for discussion before the Licence is discussed.

Action Cllrs M Jones and N Kenton ongoing

d) Gun Park

Remaining Lime Tree by school fence – Possible work required

Cllr Jones had inspected the tree and would forward a report to the Clerk so she could obtain quotes for the work.

Action Cllr Jones ongoing

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion reported timescales for the Local Development Framework and housing provision over the past year.

b) Parish Councillors

Cllr Russell had attended the youth club meeting, she gave a brief report.

Cllr Ellis had attended the Manston Airport meeting, he gave a brief report. The plans are for freight operations to start in 2022. Flights will go from 6am to 11pm daily.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Communication Strategy New Projects

A meeting of the communications working group was agreed for 16th Dec at 7pm.

b) Village News Letter

Closing date for the next issue is after the January meeting.

c) Mercury Report

Parish Council Vacancy.

d) Web Site

As needed.

18. DATE OF NEXT MEETING

The next meeting of the Council will be the Finance Committee meeting 9th Dec 2019, followed by and ordinary meeting on 6th Jan 2020.

Scheduled dates of meetings

3rd Feb 2020 2nd Mar 2020

6th Apr 2020

4th May 2020