

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 9th SEPT 2019 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors N Kenton(Chair) M Jones P Bailey D Russell
 C Boughton

Sarah Wells Clerk to the Parish Council

Dist Cllr S Manion. County Cllr Sue Chandler

1. APOLOGIES

Cllrs M. Kemp, M Pemble & A Barwick

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

a) RESOLVED the minutes of the Planning Meeting held on the 1st July 2019 are duly signed by the Chairman as a true and correct record of the meeting.

b) RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 1st July 2019 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST

Churchyard & Cemetery

Self-sow trees in corner of the rec by the old school building – Waiting for planning permission to be agreed. **Action Cllr Jones ongoing**

Parish Council Vacancies

So far the Chairman and Vice Chairman had interviewed four candidates for the vacancies on the Councils. **Action Discharged**

Highways

Highways improvement plan – This had been forwarded to Kent Highways Services. **Action Discharged**

Forthcoming Events

Council Events

Coffee Break - The Chairs and tables were being put out and away. Cllr Bailey to continue to monitor. **Action Discharged**

Outside Events

Dover District Local Plan – Town and Parish Council meeting – Thurs. 25th Jul 6-8pm – Cllr Boughton had attended on behalf of the Council. **Action Discharged**

Quote for repairs to Bus shelter – The quote had been accepted and the work undertaken.

Action Discharged.

Leisure Fields

Play Area Improvements

The consultation with the school had been completed. **Action Discharged**

Churchyard & Cemetery

Cllr Boughton had undertaken a site inspection in discussions with Cllr Kemp. **Action Discharged**

Recreation Ground

Quotes to Paint Fence – The quote had been accepted and the work undertaken. **Action Discharged**

Bowling Green & Parish Room

The need and extent of this project was discussed. There seemed to be a lot of negativity about the project in some parts of the community and it was felt more communications should be undertaken. Communications to be discussed at the next meeting, in the mean time the members to think about possible methods of getting information out to the wider community.

Action Sarah Wells and Cllrs ongoing

5. PARISH COUNCIL VACANCIES

Following the elections in May 2019, there remain three vacancies on the Parish Council. To date five applications had been received and four candidates had been interviewed. After some discussion it was agreed that two of the vacancies should be filled immediately and the remaining candidate should be interviewed before a decision is made on the final vacancy.

The Chairman and Vice Chairman to arrange to interview the final candidate.

Action Cllrs Kenton and Jones

RESOLVED Mr M Hay and Mr N Lawrence-Ellis should be co-opted onto the Council. The Clerk to inform them and invite to the next meeting.

Action Sarah Wells

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) KCC Draft Drainage and Planning Policy Statement - Deadline 30 Sept

Noted by the members.

b) Newsletters and Circulars

- i) KALC News Aug
- ii) Clerks and Council Direct

Noted by the members.

c) Other

- i) Environment Agency – Flood and Coastal Risk Management Maintenance Programme 2019
- ii) Volunteer Support Warden Scheme Partner

Noted by the members.

- iii) Community Lead Housing

It was agreed the Community housing programme officer should be invited to the Oct meeting.

Action Sarah Wells

7. VILLAGE CARETAKER

The Clerk reported that new handle grips had been purchased for the caretakers trolley.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Request to move the litter bin sited outside the Fish & Chip shop

This bin is well used so the members did not want it removed completely, however they did understand the problems with its current location.

REOLVED DDC should be asked to find a new location for the bin in the same vicinity, if this is not possible, DDC should be asked to empty the bin more often and clean it regularly. **Action Sarah Wells**

The Clerk to respond to the owners of the property.

Action Sarah Wells

9. FINANCE

To discuss Financial matters affection the Council

a) Budget V Actual to 30th June 2019

RESOLVED the accounts be adopted by the Council.

The Clerk pointed out the amount of money currently in the Council Unity Trust Current account, she suggested a savings account should be opened at Unity Trust.

RESOLVED the Clerk to make the necessary arrangements to open a Unity Trust savings account.

Action Sarah Wells

RESOLVED the grant invitations to local organisations should be advertised.

Action Sarah Wells

10. ACCOUNTS

RESOLVED the following payments should be made. Proposed Cllr Jones and seconded by Cllr Bailey.

Receipts Jul/Aug					
	Interest NW Reserve Account	8.84			
Card Payments	S Wells				VAT
	Printer Ink	11.01			
		11.01			
	M Pemble				
	Coffee Break - Co-op 26-6-19	19.10			
	Coffee break - White Mill 28-6-19	11.00			
	Coffee Break - Bookers 11-6-19	62.94			
	Coffee Break Co-op 3-7-19	9.40			
	Coffee Break co-op 10-7-19	21.85			
	Coffee Break - White Mill 11-7-19	11.00			
	Coffee Break Co-op 18-7-19	10.50			
	Coffee Break - Co-op 27-7-19	14.95			
	Coffee Break - Co-op 31-7-19	14.45			
	Coffee Break - Co-op 06-08-19	5.00			
	Coffee Break - Tesco 14-8-19	21.90			
	Coffee Break - Co-op 21-8-19	23.15			
	Coffee Break Co-op 29-8-19	24.00			
	Coffee Break White Mill 29-8-19	11.00			
		260.24			
Aug Payments - Paid between meetings			Payment		VAT
Gary Booman	Bench Repairs Gun Park	22.00			
	Paint Recreation fencing and gates	1,532.50			
	Work bus shelter	825.00			
		2,379.50	BP	2,379.50	
	Ted Price - 2018/19 Audit		BP	90.00	
	Glasdon Uk Ltd - New rubber handle grips caretakers trolley		BP	9.65	1.61
	R.Barwick-Allotment water supply/erection of concrete makers		BP	45.75	
	Spectrum Safety - Service Fire Extinguishers - Parish Room	65.16			10.86
	Pavilion	66.96			11.16
		132.12	BP	132.12	

Jul/Aug Payments STO & DD				
Opus Energy 5Jun to 4 Jul		DD	11.04	0.53
British Gas - Parish Rm Elect Mtr 21656		DD	19.07	0.90
British Gas - Parish Rm Elect Mtr 21610		DD	49.88	2.37
Clerks Salary Jul 2019		STO	959.44	
H M Revenue and Customs Income Tax Jul	12.80			
Employees NI Jul	42.58			
Employers NI Jul	48.97			
	104.35	STO	104.35	
Employers Pension Contribution Jul	209.41			
Employees Pension Contribution Jul	59.06			
	268.47	STO	268.47	
Caretakers Pay Jul 2019		STO	687.05	
Harmer & Sons Ground Work Jul		STO	698.89	116.48
Trevor Oku - Grass Cutting Church Yard and Cemetery Jul		STO	220.00	
Business Stream-allotment Water 10 May-15 Jul 2019 estimated		DD	31.62	
Everflow water Allotments 22 Jul to 21 Sept 2019		DD	86.47	
Business Stream - Allotment Water 15 Jul 2019 to 22 Jul		DD	152.64	
Opus Energy 5 Jul to 4 Aug		DD	7.42	
Everflow water Allotments 22 Sept - 17 Oct		DD	36.06	
Clerks Salary Aug 2019		STO	959.44	
H M Revenue and Customs Income Tax Aug	12.80			
Employees NI Aug	42.58			
Employers NI Aug	48.97			
	104.35	STO	104.35	
Employers Pension Contribution Aug	209.41			
Employees Pension Contribution Aug	59.06			
	268.47	STO	268.47	
Caretakers Pay Aug 2019		STO	687.05	
Harmer & Sons Ground Work Aug		STO	698.89	116.48
Trevor Oku-Grass Cutting Church Yard and Cemetery Aug		STO	220.00	
British Gas - Parish Rm Elect Mtr 21656		DD	12.18	0.58
British Gas - Parish Rm Elect Mtr 21610		DD	29.32	1.39
To Pay				
Safeplay Playground Services Ltd - Operational Inspection		BP	106.20	17.70
Wicksteed - Annual Playarea inspection		BP	108.00	
Transfer to Natwest Card Account		BP	1,000.00	

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Coffee Break – Wedding Booking Sept 2020

RESOLVED Coffee Break should be cancelled for one session to make way for a wedding booking.

ii) Christmas

It was agreed that Cllr Jones would source the Christmas trees for the Cross and the Village Hall.

Action Cllr Jones

b) Outside Events

- i) KALC Inaugural Transport Conference – Sat 26th Oct – West Faversham 9.30am
- ii) KALC – Autumn training events

Noted by the members.

12. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Pond – Licence ran out 30th April 2019

Cllrs Jones and Kenton to meet and draw up a tree management plan to be sent to the Church Commissioners land agent for discussion before the Licence is discussed.

Action Cllrs M Jones and N Kenton ongoing

- b) Parade & High Street planted areas

The contractor is not undertaking the weeding to a satisfactory standard, the Clerk had reported this to them on a number of occasions to no avail. It was agreed that the Council would withdraw payment if the work was not completed to the agreed standard.

Action Sarah Wells

13. ALLOTMENTS

Cllr Bailey reported that a few allotment holders had given up their plots, however new enquiries were still being received.

14. LEISURE FIELDS

To discuss matters relating to the Council's leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Remaining Lime Tree by school fence – Possible work required

Cllr Jones had inspected the tree and would forward a report to the Clerk so she could obtain quotes for the work.

Action Cllr Jones ongoing

- ii) Annual Play area safety Inspections

There was nothing that needed immediate action, however the safety surfacing does need refurbishing in the next few years.

c) Play Area Improvements

The Clerk reported that the Awards for All grant of £10k had been received, and the consultation with the school had identified which of the proposed schemes was preferred by the children.

RESOLVED the new play area should be ordered from Playdale, the work to be completed as soon as possible.

Action Sarah Wells

d) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

b) Churchyard & Cemetery

Cllr Boughton had inspected the monuments in the Churchyard and Cemetery, he had identified some stones that needed to be repaired. The Clerk to inform the PCC about the monuments in the closed churchyard and she would write to the owners of the stones in the Cemetery.

Action Sarah Wells

c) Recreation Ground

The fence painting had been completed, this had had a positive visual impact on the area.

d) Bowling Green & Parish Room

Nothing to discuss at this time.

16. LONGTERM OUTSTANDING ITEMS**a) Cemetery Extension**

Email from Land Agent – Cllrs Jones and Kenton to meet and discuss with the land agent at the same time as the Pond discussions. **Action Cllr Kenton ongoing**

b) Bench by the horse trough

KHS permission forms - Waiting for KHS to respond. **Action Cllr Jones ongoing**

17. REPORTS

To receive written or verbal reports from:-

a) County Cllr

Cllr Sue Chandler reported that a consultation on proposed road layout changes in Felderland Lane would be coming out at the beginning of Oct. Central government were providing £60m for investment in road and footway maintenance in Kent in the next 2 years. For the 2nd year running there had been a problem with the PROW cutting contract.

b) Dist Cllrs

Cllr Manion reported that DDC had £12k surplus in 2018/19. Consultations was being undertaken into the Council tax levels and public toilets were to be inspected to see what capital investments were required.

b) Parish Councillors

Cllr Boughton had attended the LDF framework presentation, he gave a comprehensive report on the meeting.

18. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Grant Invitations, new play area.

b) Mercury Report

As required.

c) Web Site

As required.

19. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 4th Nov 2019

Scheduled dates of meetings

2nd Dec 2019 6th Jan 2020

The meeting closed at 9.30pm