



**Correspondence**

*Volunteer Support Warden Applicant – Interview 21<sup>st</sup> Jan 2019* – The Chairman had been unable to attend, the Clerk had attended the interview and gave a brief report.

**Forthcoming Events****Council Events**

*Annual Parish Meeting* – The hall had been booked and the agendas sent out with the Village News.

**Action Discharged**

The Clerk had invited a representative from Kent Police to attend discuss speeding enforcement. As yet she had had no response.

**Action Discharged**

**Pond and Parade**

Cllr Jones to undertake a survey of the trees to identify any pre-emptive tree work that may be needed before a new licence could be agreed.

**Action Mark Jones ongoing**

**Leisure Fields****Play Area Improvements**

The Clerk had still not received any response from the Gun Park community group.

Possible private sector funding streams are to be investigated from sponsorship, web campaigns, developers, TV company's etc etc

**Action Community Group ongoing**

**Churchyard & Cemetery**

*The bench next to the path in the Cemetery* - This bench was beyond repair.

**Action Discharged**

**Highways**

*Footpath EE256 – Behind Whitewood Road* – The Clerk had forwarded the details and photos to Cllr Chandler for action.

**Action Discharged**

**Communications**

*Village News Letter* - APM agenda. Play area survey. Christmas tree vandalism.

**Action Discharged**

**6. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**i) Consultation Documents**

- i) Kent Mineral and Waste Local Plan – 2013 -30

Noted by the members.

**ii) Newsletters and Circulars**

None received.

**iii) Other**

None received.

**7. VILLAGE CARETAKER**

To discuss and agree actions related to duties of the caretaker.

- a) Risk Assessment
- b) Loan Working

Cllr Broughton had met with Richard, and discussed lone working and the caretakers risk assessment. Currently Richard informed his family when he would be home and they would raise the alarm should he not report in on time. It was agreed that Richards's family should be given the phone numbers of the clerk and Cllr Barwick in case of any problems. Loan working had been added to the risk assessment and a new copy signed.

## c) Equipment purchases

The Caretaker had asked if he could buy small items of kit directly, to save time and complicated explanations.

RESOLVED the caretaker should be authorised to add items to the value of £50.00 to the Account currently held at Carpenters hardware store in Sandwich.

**Action Sarah Wells**

**8. HIGHWAYS**

The work that had been undertaken to the bypass and the Watergardens roundabout was discussed. Cllr Manion reported the faults to KHS.

**9. FINANCE**

- a) RESOLVED the recommendation of the Finance Committee that the Precept be set at £55,070.60. An increase in Council tax of 1.98%
- b) RESOLVED the 2019/20 Budget recommended by the Finance Committee should be adopted.
- c) RESOLVED that a Public Works Loan is taken out to help fund the new Parish Room and Play area projects.
- d) RESOLVED the Centenary Gardens adventure trails is replaced as soon as practical and that Gun Park is replaced when funding can be obtained.
- e) RESOLVED the Fuel Costs for baking cakes for Coffee Break should be paid.

**10. ACCOUNTS**

<b>Receipts Jan</b>				
Funeral Perkins	275.00			
Funeral Bryant	275.00			
	<b>550.00</b>			
<b>Card Payments</b>	<b>S Wells</b>			<b>VAT</b>
Stamps 31-10-18	32.16			
<b>M Pemble</b>				
Co-op 10-01-19	21.82			
White Mill 11-01-19	11.00			
Co-op 24-01-19	22.49			
White Mill 31-01-19	11.00			
	<b>66.31</b>			

RESOLVED the following payments should be made.

<b>Jan Payments</b>		<b>Cheque No</b>		<b>VAT</b>
Caretakers pay Jan 2019		STO UT	656.96	
Clerks Salary Jan 2019		STO UT	910.57	
H M Revenue and Customs Income Tax	3.60			
Employees NI	36.48			
Employers NI	41.95			
	<b>82.03</b>	STO UT	82.03	
Employers Pension Contribution	196.17			
Employees Pension Contribution	55.33			
	<b>251.50</b>	STO UT	251.50	

Harmer & Sons Ground Works - Jan		STO UT	687.00	114.50
Opus Energy - Parish Room Gas 5 Dec to 4 Jan 2019		DD	54.80	2.61
British Gas - Parish Room Electricity mtr 21610		DD	67.48	3.21
British Gas - Parish Room Electricity mtr 21656		DD	24.02	1.14
Business Stream - Allotment water 18 Oct to 18 Jan		DD	14.11	
KCC Supplies - Stationery		BP	51.12	8.52
Eastry Village Hall Hire Coffee Break Jul to Sept	286.00			
Eastry Village Hall Hire Coffee Break Oct to Dec	242.00			
	<b>528.00</b>	BP	528.00	
L J Chipchase - Christmas trees		BP	180.00	
Zurich Municipal-Parish Council insurance 1-4-19 to 31-3-8		BP	1,997.00	

## 11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

- i) Annual Parish Meeting 19<sup>th</sup> March

Cllr Pemble and the Clerk to arrange the refreshments.

**Action Sarah Wells & Cllr Pemble**

### b) Outside Events

- i) The Lord-Lieutenant of Kent's Civic Service – 12<sup>th</sup> March 2019, Maidstone

- ii) Parishes are Blooming

The above were noted by the members.

- iii) Town and Parish Council meeting – DDC 25<sup>th</sup> Feb 6.00pm

Cllr Boughton to attend.

**Action Cllr Boughton**

## 12. POND AND PARADE

- a) Pond – Licence runs out 30<sup>th</sup> April 2019

The Clerk had contacted the land agent and was waiting for a response.

## 13. ALLOTMENTS

Nothing to discuss.

## 14. LEISURE FIELDS

### a) Gun Park

Nothing to discuss.

### b) Play Area Improvements

Discussed under Finance.

### c) Correspondence

None received.

## 15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### a) Churchyard & Cemetery

Bench by the path in the Cemetery.

RESOLVED the bench should be replaced. It was felt that it may be a good idea to reposition the bench slightly to prevent it being damaged in the future.

**Action Sarah Wells**

**b) Recreation Ground**

*Pulling back soil from fence-* The Clerk had received one quote it was agreed that others should be obtained. **Action Sarah Wells**

**c) Bowling Green & Parish Room**

i) Lease questions for Bowling Club

After some discussion about the questions being asked and the plans to build a new parish room/pavilion in 2020 it was felt that the lease should be put on hold until the new building was completed. The Clerk to respond to the bowling club. **Action Sarah Wells**

**16. LONGTERM OUTSTANDING ITEMS**

a) Cemetery Extension

Cllr Kenton had met with the Land Agent and they were investigating the matter and would be in contact with the Council, the Clerk had emailed Strut and Parker so they had the correct contact details. She was waiting for a response.

b) Bench by the horse trough – KHS permission forms

The forms had been submitted to KHS.

**Action Cllr Jones Ongoing**

**17. REPORTS**

To receive written or verbal reports from:-

a) **Dist Cllrs**

Cllr Manion reported on the opening of the new district leisure centre, Dover lotto and the severe weather emergency protocol.

Cllr Kenton reported on the refurbishment of the Deal pier, street lighting, the waste management contract and BREXIT preparations.

b) **Parish Councillors**

Cllr Read had been to the Youth club meeting but did not have anything to report.

c) **Community Warden**

The Warden reported that there had been a spate of graffiti vandalism in the village, both the Football pavilion and the Scout HQ had been targeted. The warden was in communications with the football club and scouts.

**18. COMMUNICATION**

To agree Council communication to the following media:-

a) **Village News Letter**

Annual meeting report.

b) **Mercury Report**

Parish Council elections.

c) **Web Site**

As required.

**19. DATE OF NEXT MEETING**

The next meeting of the Council will be the ordinary meeting on Mon 4<sup>th</sup> Mar 2019

**Scheduled dates of meetings**

1<sup>st</sup> Apr 2019    13<sup>th</sup> May 2019    3<sup>rd</sup> Jun 2019    1<sup>st</sup> Jul 2019

The meeting closed at 9.08pm