

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 7th JANUARY 2019 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors N Kenton (Chair) P Bailey M Jones M Pemble
 A Barwick M Kemp C Boughton B Read

Sarah Wells Clerk to the Parish Council

Dist Cllr S Manion.

1. APOLOGIES

Cllrs L.Bevan-Powell.

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Finance Committee Meeting held on the 3rd Dec 2018 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary Meeting held on the 3rd Dec 2018 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Churchyard & Cemetery

Self sow trees in corner of the rec by the old school building. Cllr Jones had arranged for the smaller trees to be removed, however two of them are over 75mm thick so will need permission to be removed as they are in the conservation area. **Action Cllr Jones ongoing**

Request for a Bench by the bus shelter in Mill Lane.

Cllr Barwick had looked at the benches available and recommended at Glasdon Eco-Rest Bench. The Clerk to order and get fitted. **Action Sarah Wells**

Finance

2019/20 Budget Talks

It was agreed that funds should be included for all normal activities and for possible play area improvements. **Action Sarah Wells ongoing**

WW1 Plaque and Beacon - These had been added to the Councils insurance policy.

Action Discharged

Churchyard & Cemetery

Bowling Green & Parish Room

i) Draft Lease – Bowls club wish to meet to inspect boundaries

Cllr Kemp to meet with members of the Bowls club to discuss the current condition of the boundary walls and fences. **Action Cllr Kemp ongoing**

Highways

Letter ref Parking on the pavement – The Clerk had responded as agreed.

Action Discharged

Allotments

The Clerk to write to the nonpayers.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

i) Consultation Documents

None received.

ii) Newsletters and Circulars

- i) KALC News – Dec 2018
- ii) Clerks and Council Direct

Noted by the members.

iii) Other

- i) Kent Police – Rural Matters
- ii) Brexit Preparedness – Kent County Council update
- iii) Lost Words Kent Campaign for Books in Schools

The above were discussed and noted by the members.

- iv) Volunteer Support Warden Applicant – Interview 21st Jan 2019

An application had been received for the post of volunteer support warden, the Warden Team leader had invited members of the Parish Council to attend, The Chairman said he would try and attend.

Action Cllr Kenton

6. VILLAGE CARETAKER

The caretaker would be back form annual leave on 9th Jan 2019.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Great Selson Farm Road restricted byway – Pre application contact

After some discussing it was agreed that this had not been a footpath within living memory. The Clerk to respond accordingly.

8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) NALC – 2018-19 National Salary Award

RESOLVED the new pay rates should be adopted.

9. ACCOUNTS

RESOLVED the following payments should be paid.

Receipts Dec				
Memorial Hanlon	220.00			
WW1 Committee	73.40			
Allotment Rents	527.50			
	820.90			
Card Payments				
S Wells	0.00			VAT
M Pemble				
White Mill - 2-11-18	11.00			
Co-op 14-11-18	29.24			
Co-op 30-11-18	10.36			
Co-op 04-12-18	11.20			
Co-op 07-12-18	8.75			
	70.55			
		Method		VAT

Dec Payments					
Caretakers pay Dec 2018		STO	UT	656.96	
Clerks Salary Dec 2018		STO	UT	910.57	
H M Revenue and Customs Income Tax	3.60				
Employees NI	36.48				
Employers NI	41.95				
	82.03	STO	UT	82.03	
Employers Pension Contribution	196.17				
Employees Pension Contribution	55.33				
	251.50	STO	UT	251.50	
Harmer & Sons Ground Works - Dec		STO	UT	687.00	114.50
Opus Energy - Parish Room Gas 5 Nov to 4 Dec 2018			DD	43.90	2.09
Safeplay Playground Services - Operation Inspection			Paid BP 13-12-18	106.20	17.70
Litemania Lumalite - Christmas Lights (Bulbs)			BP	66.60	11.10
Toilets Holiday Cover			300037	200.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Annual Parish Meeting
Set Date/Speaker/Agenda items

It was agreed that the meeting should take place on Tue 19th March if the hall is free. This would allow the Parish Council elections to be discussed so people could be encouraged to stand in May.

Action Sarah Wells

It was agreed that the Play facilities in the Parish should be added to the addenda. Also the Caretaker should be asked if he would give a presentation on his role and how he was finding it. Cllr Barwick to give a presentation on the function of the First Responder Unit. It was also agreed that the Clerk should invite a representative from the Police to discuss speeding enforcement.

Action Sarah Wells

The agenda to be included in the next Village News, if possible in the content and as a flyer.

Action Sarah Wells

b) Outside Events

- i) KALC Dover Area Committee Meeting – 23rd Jan 7.30pm. Sandwich Phoenix Centre
Cllr Bailey to attend.

- ii) Neighbourhood Planning – Free information session 2nd Feb, Wingham

The production of a neighbourhood plan was discussed, it was agreed that a plan should not be driven purely by the Parish Council, it should have input from the wider community.

11. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Pond – Licence runs out 30th April 2019

RESOLVED the Clerk should contact the land agent and ask if a meeting could be set to discuss the future of the pond and the extension of the Cemetery.

Action Sarah Wells

Cllr Jones to undertake a survey of the trees to identify any preemptive tree work that may be needed before a new licence could be granted. **Action Mark Jones**

12. ALLOTMENTS

All rents had now been paid or Allotments handed back. Cllr Bailey reported that a few plots would be coming available and these would be advertised in the spring.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Safeplay – Playground inspection

Cllr Boughton had inspected the site, the only thing that may need repairing is the safety surfacing. It was agreed this should be monitored until a decision on the long term future of play facilities in the Parish was made. **Action Discharged**

c) Play Area Improvements

Possible private sector funding streams are to be investigated from sponsorship, web campaigns, developers, TV company's etc etc **Action Community Group ongoing**

The Clerk had email the Chair of the community Group, however she had not had any response.

The Beech Grove Bruderhof Community would be contacted to ascertain if they would support Eastry by providing play facilities, as it was reported they have done this previously with other villages.

Action EPC (MJ) ongoing

The Clerk reported that 103 responses had been received to the online survey, in addition to this a handful of paper surveys had been returned. The results to date did not give a clear indication on what was required. It was felt more work was required.

The Clerk to contact the school now to see what equipment they would like should the main Gunn Park play area be replaced. **Action Sarah Wells**

d) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The bench next to the path in the Cemetery was in need of repair or replacement. The Clerk to ask the handyman to look and see if repairs were possible. **Action Sarah Wells**

b) Recreation Ground

As it was uncertain when the new building would be completed it was felt the work to pull back the soil from the fence should be revisited. The Clerk to get the quotes updated. **Action Sarah Wells**

c) Bowling Green & Parish Room

Cllr Barwick had examined the building regulation plans and made some changes that the architect was now dealing with.

15. LONGTERM OUTSTANDING ITEMS

a) Cemetery Extension

Cllr Kenton had met with the Land Agent and they were investigating the matter and would be in contact with the Council, the Clerk to email Strut and Parker so they had the correct contact details.

b) Bench by the horse trough – KHS permission forms

Cllr Jones now had the correct forms from KHS and would complete the application.

Action Cllr Jones Ongoing

c) Footpath EE256 – Behind Whitewood Road

The Path has now been cut and is on the correct line, however there is a steep bank at the end of the path where it meets Liss Road. It was agreed the Clerk should give the details to Cllr Chandler so she could discuss a solution with PROW.

Action Sarah Wells ongoing

16. REPORTS

To receive written or verbal reports from:-

a) **Dist Cllrs**

Cllr Manion gave a report including information on the new leisure centre and the Dover Lottery. Cllr Kenton reported that the restaurant at the end of Deal pier was now open and that Aldi would be moving into Deal soon.

b) **Parish Councillors**

None received.

17. COMMUNICATION

To agree Council communication to the following media:-

a) **Village News Letter**

APM agenda. Play area survey. Christmas tree vandalism.

Action Sarah Wells

b) **Mercury Report**

As needed.

c) **Web Site**

As needed.

18. DATE OF NEXT MEETING

Finance Committee meeting Mon 14th Jan 2019

The next ordinary meeting of the Council will be on Mon 4th Feb 2019

Scheduled dates of meetings

4th Mar 2019 1st Apr 2019 13th May 2019 3rd Jun 2019 1st Jul 2019

The meeting closed at 8.47pm