

Highways

Email ref speeding Sandwich road – request for 30mph to be moved back - householder has now joined Speedwatch group and request for 30mph sign to be moved back on Sandwich Road will be added to revised draft Highway Improvement Plan – revised draft HIP circulated for discussion.

Action Discharged

Allotments

Cllr Bailey met with the Clerk and provided an up to date list of allotment holders to invoice, the clerk sent out invoices and letters.

Action Discharged

Longterm Outstanding items

Cemetery Extension - Email from Land Agent – Cllrs Jones and Kenton to meet and discuss with the land agent at the same time as the Pond discussions.

Action Cllr Kenton ongoing

Bench by the horse trough

KHS permission forms – The forms had been re-submitted, still waiting to hear from KCC.

Action Cllr Jones ongoing

Pond Licence

Cllrs Jones and Kenton to meet and draw up a tree management plan to be sent to the Church Commissioners land agent for discussion before the Licence is discussed.

Action Cllrs M Jones and N Kenton ongoing

Gun Park

Remaining Lime Tree by school fence – Cllr Jones has inspected the tree and produced a specification which has been forwarded to the clerk who is now obtaining quotes for the work.

Action Clerk Ongoing

Ground work

New Contracts from 2021 – Clerk to prepare paperwork and list of potential contractors. Cllr Boughton had said that he would be willing to help with reviewing the contracts.

Action Clerk & Cllr Boughton ongoing

Eastry Village Signs

‘t’ missing on signs at both ends of the village, Cllr Kemp has offered to stick them back on – completed.

Action Discharged

Accounts

Items to add to next year’s budget – Councillors to think about items to add to next year’s budget.

Action All Cllrs ongoing

Natwest Bank Accounts – change of signatories – Paperwork has been submitted to Natwest to add Joanna Jones to the signatory list and remove any retired Cllrs, once Joanna Jones has been successfully added Sarah Wells will need to be removed from the signatory list.

Action Joanna Jones on-going

Gun Park

Safepay Inspections Report – Cllr Boughton to review the reports and check the play areas.

Action Cllr Boughton on-going

CHURCHYARD AND CEMETERY

Churchyard overgrown – *bramble and elder removal* - AJL Garden Services’ quote has been accepted, the work will be completed when the ground is less water-logged.

Action Discharged

REPORTS

Parish Councillors – Defibrillator at the village hall - The Clerk has purchased the new parts and completed the contact form, Cllr Barwick has fitted the new parts.

Action Discharged

COMMUNICATION

Communication Strategy – Uniform communication strategy across all platforms, Cllrs Hay, Jones and Joanna Jones to discuss.

Action Cllrs Hay, Jones and Joanna Jones on-going

CORRESPONDENCE

Walton Lea letter – Clerk responded to the letter with reasons why the Councillors felt this was an unsuitable site for housing.

Action Discharged

HIGHWAYS

Email request for litter Bins in Brook Street - Clerk responded to email explaining the Cllrs reasons for not supporting request.

Action Discharged

Email re: Peak Drive Vision Splays – Clerk added the request for double yellow lines on vision splays at Peak Drive to the revised draft HIP and informed the parishioner.

Action Discharged

FORTHCOMING EVENTS

Outside Events - Remembrance Sunday –Cllr Bailey will represent EPC and lay the wreath, clerk has ordered the wreath.

Action Discharged

ALLOTMENTS

New applicants – Cllr Bailey has contacted new applicants.

Action Discharged

LEISURE FIELDS

Gun Park - *overgrown area at the back of the goal, Football club concerned about losing footballs*- Clerk had written to the landowner and a meeting was held to request that overhanging vegetation that is encroaching on the gun park be cut back, the area be fenced off and the landowner's recognise their liability and responsibility. The landowner has agreed to cut back the vegetation but does not wish to erect a fence but will put signs up stating that the land is private. Discussions were held by the Councillors they were still concerned about the landowner's not taking responsibility for their liability, the clerk is to state this in writing to the landowner. The Clerk to update the football club about the fence.

Action Clerk on-going

Phone call re: trees overhanging Cooks Lea & Gun Park path – Clerk updated Parishioner on outcome.

Action Discharged

Play Area Improvements

Eastry Young People's Club proposal - MUGA - Cllr Russell provided a report on the proposed MUGA and the clerk emailed photographs of the proposed site.

Action Discharged

Existing Playground

Cllr Russell and the Clerk investigating/putting a proposal together for repairing where necessary, removing the roundabout and adding 1 or 2 pieces of new equipment – currently awaiting site visit dates from possible suppliers.

Action Cllr Russell & Clerk on-going

CHURCHYARD AND CEMETERY

Recreation Ground - Charity Commission Return – completed by Clerk.

Action Discharged

REPORTS

County Cllr – *Cllr Chandler suggested that the Clerk contact the Wingham Parish Clerk for advice on the MUGA* – Clerk contacted Wingham Parish Council's Clerk who provided useful advice and information.

Action Discharged

Parish Councillors – Cllr Jones advised that a collection had been started for a retirement gift for Sarah Wells, all donations welcome and current councillors to let past councillors know.

Action all Cllr on-going

5. CORONAVIRUS**a) Information from DDC, KCC and Central Government**

All emails received in connection with the Coronavirus had been forwarded to Council members as received. The situation changes frequently and the information is fluid in nature. NALC and SLCC continue to strongly advise local councils to continue to meet remotely, without the need for face to face contact.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Kent PCC – Business Crime Survey

Noted by the members.

b) Newsletters and Circulars

- i) Neighbourhood Watch updates
- ii) Police – Fraud updates
- iii) NALC Chief Execs Bulletins & Tree Charter
- iv) KALC – Chief Execs Bulletin
- v) Roger Gough Update
- vi) Virtual Youth Offer Update
- vii) CCG NHS Community News

Noted by the members

c) Other

- i) Local Electricity Bill - KALC
- ii) Request for Examples of Supporting Your Local Communities - KALC
- iii) Food Bank Return from KALC - completed by the Clerk

Noted by the members

- iv) Greville Almshouse Charity – Request for Parish Council nominated Trustee

RESOLVED Cllr Deborah Russell to be put forward as the Greville Almshouse Charity, Eastry Parish Council nominated trustee. Clerk to inform Greville Homes.

Action Clerk

- v) Kent Library Opening times

Noted by the members

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Speedwatch

Cllr Boughton reported that the sites had been risk assessed again by the Police and he was currently trying to arrange the next stage of training with the Police.

- ii) KCC Pot hole weekly update
- iii) Mill Lane - Closed 20-23 Oct
- iv) Updown Road - Closed 28 Oct

- v) Marshborough Road, Marshborough – Closed 9-11 Nov
- vi) A258 Sandwich Road, Sholden & Hacklinge - Closed 9-27 Nov – weeknights 8pm-5am
- vii) C367 Goodnestone & Eastry confirmed order – EE488 Public Bridleway extended

Noted by members

- viii) Nuisance Motorbike report – High Street

Clerk had reported to PCSO, but as a foreign number plate it cannot be traced

- ix) Salt Bin refilling information request from Highways

The Clerk will check the salt bins in the village and a request will be made for salt for any of those that need to be to be refilled and for a tonne bag of salt to be delivered to the Recreation Ground, Cllr Kemp will cover with a tarpaulin.

Action Clerk

- x) Road signs obscured at Pond, Lower Street

Clerk had requested Highways to clear, has been completed.

- xi) Broken steps & streetlight at Gore Road/Mill Lane Junction – email

The Clerk had reported to DDC, who were going to inspect the steps, but DDC are currently in dispute with UK Power Networks so no action will be taken on repairing the streetlight until this is resolved. The Clerk is to monitor progress on these repairs.

Action Clerk

- xii) HIP

The Clerk presented the draft revised HIP to the Councillors, discussions were held, amendments were made and the Clerk will forward to Highways.

Action Clerk

8. ACCOUNTS

To discuss and agree actions relating to any financial correspondence presented to the council.

- i) Parish Council Grant Applications

The clerk reported only one had been received so far. Cllr Bailey reported that the Village Hall were grateful for the grant that they received last year to buy curtains and requested that the Chair would officially 'Open the curtains' during a Friday morning Coffee Break when circumstances allow. The Chair agreed, date to be confirmed.

- ii) 2020/21 Budget talks – Clerk to work on the budget

Action Clerk

9. PAYMENTS

RESOLVED the following payments should be made, proposed by Cllr Bailey and seconded by Cllr Hay.

Payments November 2020				
Receipts				
Allotments Rents	502.37			
Business Reserve A/c Int - Sept	1.11			
Paid between meetings				
Card Payments				VAT
Teams Annual Fee	135.36			22.56
EE Ltd	20.56			3.42
Land Registry	3.00			
Amazon Copy paper	17.49			2.92

Amazon Stationery	22.97			3.83
Amazon caretaker trousers	43.91			7.32
Defib Warehouse - Defibrillator parts	160.80			26.8
123 Print - Business Cards	10.56			1.76
	414.65			
October Payments		Cheque No		VAT
Clerks Salary Oct 2020		BP	930.31	
H M Revenue and Customs ER NI Oct	38.70			
H M Revenue and Customs EE NI Oct	26.45			
	65.15	BP	65.15	
Employers Pension Contribution Oct	246.02			
Employees Pension Contribution Oct	55.68			
	301.70	BP	301.70	
Caretakers Pay Oct 2020		BP	720.20	
Opus Energy - Parish Rm Gas 5 Sept to 4 Oct 20		DD	15.89	0.76
Everflow Allotment water 18-10-20 to 17-11-20		DD	36.77	
British Gas - Electricity 19 Aug to 18 Sept Mtr 21610		DD	14.24	0.67
British Gas - Electricity 19 Aug to 18 Sept Mtr 21656		DD	11.50	0.54
To pay				
Clerks expenses		BP	87.30	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Christmas Trees

The provisional date for putting up the Christmas Trees is between 27th Nov and 5th December, this may change if Coronavirus restrictions change.

b) Outside Events

i) KALC Dover Area Committee Meeting – 28th Oct

Attended by Clerk, who reported the main focus was proposed changes to the Planning System and how the various Parish Councils had responded to the Coronavirus challenge.

ii) KALC Net Zero & Environment Brief – 3rd Nov

iii) KALC AGM – 28th Nov

iv) Infinita – Free school meals in half term & KCC – No Child Will Go Hungry

Noted by members.

11. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

i) Pond Area – email

The Councillors discussed the concerns raised in the email, it was not felt that litter was a problem as the Village Caretaker did regularly litter pick that area, clearing the pond was not felt to be a priority at the moment, but the members did acknowledge that the bench needed to be repaired. The Clerk would respond to the email.

RESOLVED repair the bench, Clerk to organise.

Action Clerk

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- i) Triangular allotment area behind log park

The members discussed the various suggestions made for the old allotment area, it was decided that a Risk assessment needed to be carried out on the area before any decisions could be made.

Action Cllrs Boughton & Hay

- ii) Invoices

Some payments had been received for the allotment rents. The Clerk would update Cllr Bailey with any unwanted allotments and chase any outstanding payments.

Action Clerk

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Play area inspection & quotes for on-going inspections

The latest play area inspection had been received, Cllr Boughton to review the report and check the play area.

Action Cllr Boughton

RESOLVED accept the quotation for Play Area inspections by Safeplay Playground Services Ltd.

b) Play Area Improvements

- i) Eastry Young People's Club proposal – MUGA – Cllr Russell gave a full report on progress

c) Correspondence

None received

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a. Churchyard & Cemetery

- i) Yew tree split

The Church Warden contacted the Clerk as one of the Yew trees in the Cemetery had split causing a potential health and safety risk, Mark Jones Tree Surgery completed FOC emergency works to make safe. The Vicar has requested that a professional opinion is sought on the remainder of the tree.

Action Clerk

b. Recreation Ground

- i) Concrete paving slab – trip hazard

The Chair reported that when the self-sown trees were removed from the corner of the Recreation Ground, the concrete slabs were removed and the ground levelled off before the slabs were replaced to reduce the chance of a trip hazard.

c. Bowling Green & Parish Room

15. REPORTS

To receive written or verbal reports from:-

a) County Cllr

Cllr Chandler's report had not been received by the Clerk, it would be emailed on to members once received. Cllr Chandler reported on KCC services during lockdown, the Planning for the Future

consultation, the EU transition and the local area, Budget consultations and works to Sandwich Toll Bridge.

Action Clerk

b) Dist Cllrs

Dist Cllr Manion reported on new homes being built and improvements to Sandwich Guildhall area.

c) Parish Councillors

Cllr Barwick reported that he had serviced the defibrillator and would send the Clerk the pad and battery expiry dates.

Action Cllr Barwick

Cllr Taylor suggested that details of the Royal Voluntary Service NHS Volunteer Responders scheme should be promoted, Clerk to contact RVS for information and then add to the website and noticeboard & forward to Eastry Village News, Cllr Hay to report on Social Media.

Action Clerk

Cllr Bailey reported that he would be resigning from his post as a Parish Councillor at the end of 2020, the Chair thanked him for all he had done over the years and said how much he would be missed.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Communication Strategy

b) Village News Letter

The Clerk submitted several entries to the latest edition of Eastry Village News on behalf of the Parish Council and will continue to do.

c) Mercury Report

No report

d) Web Site

The Clerk regularly updates the website with road closure notices and anything else that is relevant.

17. DATE OF NEXT MEETING

The next meeting of the Council will be 7th Dec 2020

Scheduled	4 th Jan 2021	1 st Feb 2021
-----------	--------------------------	--------------------------

Closed 21.12