



EASTRY PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU
Tele 01304 746036

To all members of the Parish Council

1st June 2021

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 7th June 2021 at 7.45pm at Eastry Village Hall, for the purposes of transacting the following business

Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive and approve apologies for non-attendance at the meeting

2. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

The meeting will be closed so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

3. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Annual Meeting of the Parish Council held on 5th May 2021
- b) Minutes of the Annual Parish Meeting held on 5th May 2021

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. CORONAVIRUS UPDATE

- a) Information from DDC, KCC and Central Government

All emails received in connection with the Coronavirus and vaccinations have been forwarded to Council members as received.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

- a) **Consultation Documents**

- b) **Newsletters and Circulars**

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC – News, website access & CEO Bulletin
- iii) Local Government Bulletin
- iv) NALC- Meetings Update, Newsletter & CEO Bulletin
- v) UK Protect Bulletin
- vi) Kent Coast Volunteering – Good Neighbours Service – On noticeboard & website
- vii) DDC – Promote Your Village on BBC South East
- viii) Kent Police - Rural Task Force Report & Rural matters Magazine
- ix) NHS 111 First Communications Service– on website & social media

- c) **Other**

Thank you email re: Centenary Gardens fence & Sanctuary Housing.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Speedwatch
- ii) HIP – KCC Speed surveys – should be before the summer holidays
- iii) Sandwich Toll Bridge Closed – 27th June – 9.15pm – 5am
- iv) Streetlight on footpath – Mill Lane to Gun Park – KCC pricing
- v) Parishioner photos of Owendens vehicles – forwarded to DVSA Enforcement
- vi) Email re: Barrier on parade & speeding – Clerk telephoned & KCC contacted re:barrier
- vii) Overgrown vegetation at Boystown Place & footpath between Peak Drive & Gore Rd – reported to PROW & KCC Highways

8. FINANCE

To discuss financial matters affecting the council.

- a) DDC Welcome Back Fund – Action Plan Submitted to meet 31st May deadline
- b) Year End Accounts 2019/20 – Independent Auditors Report
- c) Audit Form Section 1
 - i) Consider the findings of the review by the members meeting as a whole
 - ii) Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.
- d) Audit Form Section 2
 - i) Consider the Accounting Statements by the members meeting as a whole;
 - ii) Approve the Accounting Statements by resolution: and
 - iii) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given

9. PAYMENTS

To resolve the approval of payments presented at this meeting

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Litterpick – 3rd July

b) Outside Events

- i) KALC Training Events – various
- ii) KALC – Dover Area Committee Meeting – 26th May

11. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Parade hand-rail request – Outside bakery

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Horticultural Society – Tree Planting proposal & ground clearance request in triangle
- b) 2 more allotments rented & 2 more enquiries
- c) Emergency fence repair at school allotments site.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Complaint about Gun Park Play Area – Clerk responded with upgrade plans
- ii) Emergency repair completed – area under climbing frame/slide

b) Play Area Improvements

- i) Grants

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

- a. **Churchyard & Cemetery**

- b. **Recreation Ground**
 - i) Request from WI to hold picnic – 6th June

- c. **Bowling Green & Parish Room**
 - i) Key Holder's List & Risk assessment signed – Bowling Club & Eastry Village News
 - ii) Bowling Club – Permission for Irrigation System & written agreement re: water bill
 - iii) New Parish Room – working party

15. IMPROVING THE VILLAGE

To discuss matters relating to improving the village.

- i) Maintaining green sites at entrances to village

16. REPORTS

To receive written or verbal reports from:-

- a) **County Cllr**

- b) **Dist Cllrs**

- c) **Parish Councillors**

17. COMMUNICATION

To agree Council communication to the following media:-

- a) **Communication Strategy** – Improving Technology – MS Teams Proposal
- b) **Village News Letter** - Deadline 14th July for Aug/Sept edition, report submitted re: Gun Park Play Area plans
- c) **Mercury Report** – currently no Villages section
- d) **Web Site** – updated regularly

18. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary meeting on 5 July 2021.

Scheduled 6th September 4th October 1st November 6th December