



## **EASTRY PARISH COUNCIL**

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU  
Tel 01304 746036

To all members of the Parish Council

27<sup>th</sup> September 2021

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 4<sup>th</sup> October 2021 at 7.30pm at The Parish Room, for the purposes of transacting the following business

**Joanna Jones**  
**Clerk to the Parish Council**

### **AGENDA**

#### **1. APOLOGIES**

To receive and approve apologies for non-attendance at the meeting

#### **2. DECLARATIONS**

To receive declarations of interests relating to matters included on the agenda.

**The meeting will be closed so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

#### **3. MINUTES OF LAST MEETING**

To confirm the following minutes of the Parish Council

- a) Minutes of the Planning Committee Meeting of Eastry Parish Council held on 6<sup>th</sup> September 2021.
- b) Minutes of the Ordinary Meeting of Eastry Parish Council held on 6<sup>th</sup> September 2021.

#### **4. ACTIONS FROM THE LAST MEETING**

To receive information resulting from actions generated at the last meeting.

#### **5. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

- a) **Consultation Documents**
  - i)
  
- b) **Newsletters and Circulars**
  - i) Neighbourhood Watch updates & Fraud Alerts
  - ii) KALC & NALC – News & CEO Bulletin
  - iii) Local Government Bulletin
  - iv) Kent Plan Bee
  - v) KCC Member's Environment Briefing
  
- c) **Other**
  - i) DDC – Litter & Dog Fouling Enforcement
  - ii) Etopia Development – Road names request

#### **6. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) Speedwatch – need more volunteers
- ii) HIP
- iii) Streetlight on footpath – Mill Lane to Gun Park - Quotes
- iv) DVSA – Investigation into Owendens on Thornton Lane complete – No concerns.

## **7. FINANCE**

To discuss financial matters affecting the council.

- i) AGAR – External Audit Complete, no concerns – Notice of Conclusion of Audit on website.
- ii) Gas Bill credit of £84.14
- iii) Parish Council Grants
- iv) Accounts 2021/22 – Budget v Actual to 30<sup>th</sup> September 2021

## **8. PAYMENTS**

To resolve the approval of payments presented at this meeting

## **9. FORTHCOMING EVENTS**

To discuss and agree actions relating to events

### **a) Council Events**

- i) Coffee Morning Plan
- ii) Litterpick/Weedpick

### **b) Outside Events**

- i) KALC Training Events – various
- ii) KCC Road Safety Strategy Launch – Clerk attended, detail to follow from KCC
- iii) Eastry Village Hall AGM – 5<sup>th</sup> Oct – 7 pm – 2 PCs requested for committee
- iv) The Queen's Green Canopy Project
- v) Eastry Neighbourhood Watch Coffee Morning – 29<sup>th</sup> Oct 9am-12 noon

## **10. POND AND PARADE**

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Parade hand-rail – quotes
- b) Pond Lease
- c) Toilets re-opened
- d) Refurbishment of Noticeboard

## **11. ALLOTMENTS**

To discuss matters raised about the Allotments

- a) New Allotments
- b) Invoices

## **12. LEISURE FIELDS**

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### **a) Gun Park**

- i) Teen Shelter
- ii) Grounds Work Contractor – Meeting with Chair to discuss contract concerns

### **b) Play Area Improvements**

- i) Refurbishment of existing equipment – extra Wicksteed parts required
- ii) New Equipment

## **13. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### **a. Churchyard & Cemetery**

- i) Cemetery extension

### **b. Recreation Ground**

- i) Charity Commission Annual Return

### **c. Bowling Green & Parish Room**

- i) New Parish Room
- ii) Toilet leak

#### **14. IMPROVING THE VILLAGE**

- a) KCC Cultivation Licence for vision splays
- b) Village Gardening Gang

#### **15. REPORTS**

To receive written or verbal reports from:-

- a) **County Cllr**
  
- b) **Dist Cllrs**
  
- c) **Parish Councillors** – Traveller Sites Meeting/Betteshanger Country Park Event
  
- d) **PCSO**

#### **16. COMMUNICATION**

To agree Council communication to the following media:-

- a) **Communication Strategy** – Instagram & Twitter
- b) **Village News Letter** - Deadline 14<sup>th</sup> Nov for Dec/Jan edition
- c) **Mercury Report** – currently no Villages section
- d) **Web Site** – updated regularly
- e) **Clerk's Holiday** – 18-22nd Oct

#### **17. DATE OF NEXT MEETING**

The next proposed meeting of the Council will be the Ordinary meeting on 1<sup>st</sup> November 2021.

Scheduled            6<sup>th</sup> December        10 January 2022        7 February 2022