

05/07/2021

POND AND PARADE

Parade hand-rail request – Clerk has requested 3 quotes, awaiting responses, Clerk to chase. **Action Clerk**

ALLOTMENTS

Horticultural Society – Tree Planting proposal & ground clearance request in triangle – Clerk had confirmed requirements with The Horticultural Society. **Action Discharged**

Hosepipe use and possible waste of water – Clerk checked the wording on the tenancy agreement and produced posters for both allotment areas to remind tenants not to waste water. **Action Discharged**

LEISURE FIELDS**Play Area Improvements**

Grants – Clerk had investigated Coal Board Funding but Eastry was not eligible, Clerk to continue to research other grants. **Action Clerk On-going**

Quotes for play area replacement parts & signs – Wicksteed parts ordered but out of stock, on back order. Clerk explained that signs do need to have an age limit on them appropriate for the play equipment. **Action Discharged**

Dog signs in Gun Park Play area & Gun Park entrances – handyman has installed.

Action Discharged**Bowling Green & Parish Room**

Bowling Club – Permission for Irrigation System & written agreement re: water bill – Clerk requested more information which is to be circulated to the members before the next meeting, none received so far. **Action Discharged**

New Parish Room – working party – Clerk has produced a folder with all relevant documentation, working party to organise first meeting. **Action Cllrs Jones, Barwick & Ellis On-going**

REPORTS

Dist Cllrs – Cllr Manion contacted DDC about Eastry Parish Council's concerns on Section 106 funding and forwarded information about Section 106 funding to the Clerk who forwarded, Clerk holds Section 106 Wish List. **Action Discharged**

Parish Councillors – Better website protection - Cllr Hay & Ellis to investigate further.

Action Cllrs Hay & Ellis On-going**COMMUNICATION**

Communication Strategy – Improving Technology – MS Teams Proposal – Demonstration had not taken place, Clerk had consulted with KALC, previous Clerk and another Clerk and been advised that it was not a good idea. **Action Discharged**

It was agreed not to pursue this idea.

5. DISCLOSABLE PECUNIARY INTEREST NOTIFICATIONS

i) Letter from DDC – The law requires councillors to notify DDC of their Disclosable Pecuniary Interests within 28 days of the date of their election or co-option and to keep them up to date, it is the responsibility of individual members to comply, it is not the responsibility of the Clerk - Clerk has checked they are all up to date.

Noted by members.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC – News & CEO Bulletin
- iii) Local Government Bulletin
- iv) UK Protect Bulletin
- v) KCC – Reconnect: Kent Children & Young People Programme

All the above noted by members.

c) Other

- i) Queens's Platinum Jubilee – Beacon Lighting 2nd June 2022

Agreed that the Clerk should register Eastry Parish Council for Beacon Lighting.

Action Clerk

- ii) KALC Rural Crime Issues- reporting to Police & Crime Commissioner's Office – Clerk reported concerns on rural road safety, speeding, dangerous parking in the village & irresponsible dog owners not clearing up dog mess

Noted by members.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

a. Speedwatch

Cllr Boughton gave a short report, two sessions are run a week, every other week in three main areas, Gore Lane, Sandwich Road and Lower Street. The numbers of speeders has declined which is good news, down from 15 an hour to 4 an hour on Gore Lane, the Police recently joined in one of the Speedwatch sessions. More recruits welcome.

- b. HIP – KCC Speed surveys – awaiting results.
- c. Streetlight on footpath – Mill Lane to Gun Park – awaiting quotes
- d. Various overgrown footpaths & missing sign reported to PROW, footpath between Peak Drive & Gore Lane has been strimmed.
- e. Dangerous streetlight with cover slipped on allotment footpath – reported to DDC again
- f. 30mph signs at Selson missing & damaged on Thornton Lane – reported to Highways
- g. Peak Drive neighbour parking dispute – PCSO now dealing with
- h. Parking on double yellow lines – PCSO suggested re-painting yellow lines outside food stores, is arranging meet with DDC Parking rep.

Noted by members

- i. Overgrown vegetation on roads & footpaths – emails & comments from parishioners

Discussions were held on the various overgrown area of vegetation within the village, the Clerk is to report them individually and to write letters of complaint to DDC and KCC & to submit an article to EVN.

Action Clerk

- j. Telephone call re: overgrown hedge on Gore Lane, lorries breaking off chunks – Clerk reported to KCC.

Noted by members

- k. Emails re: Open Golf parking in field at edge of Village – Clerk contacted DDC

No response from DDC or KCC, Cllr Kenton advised that the R&A were responsible for when information could be issued and to refer Parishioners to the Open Golf website.

8. FINANCE

To discuss financial matters affecting the council.

- a. Request for donation towards Yr 6 activities Eastry Primary – declined between meetings

Noted by members

b. Grant Criteria & 2021/22 Grants for Organisations

RESOLVED that the grant criteria be amended to read, 'Applications can only be accepted from groups with a fully-constituted committee and a bank account in the group's name, *unless in exceptional circumstances at the discretion of the Parish Council*'.

Clerk to amend the criteria on the website and announce small grants for village organisations accepted for consideration for 2021/22. **Action Clerk**

iii) Grant Application – Rural Crafts Marquee – Ploughing Match

RESOLVED decline the grant application as it does not meet the criteria, clerk to inform applicant.

Action Clerk

iv) Clerk – ILCA Course

RESOLVED Parish Council to pay for the Clerk to undertake the SLCC ILCA course, which is the first stage of Parish Clerk qualifications, at an approximate cost of £120 + VAT. **Action Clerk**

v) DDC Rates bill – discount now only 66% from 1 July 2021 not 100%.

vi) £2,400 income from burial plot and funeral.

vii) Unity Trust – updated charges – no effect for Eastry Parish Council.

Noted by members.

viii) Accounts 2021/22 – Budget v Actual to 30th June 2021

RESOLVED the accounts be adopted by the Council.

9. PAYMENTS

RESOLVED the following payments should be made, proposed by Cllr Barwick and seconded by Cllr Kemp.

Payments July 2021				
Receipts				
Burial Plot & Funeral		£2,400		
Paid between meetings				
Card Payments				VAT
Buzz Networks - June		Card	7.96	1.33
Brewers – Key cutting – Parish Room all locks		Card	43.35	7.22
The Five Bells – Litter picking refreshments		Card	132.00	
Unity Trust Payments				VAT
Clerks Salary June 2021		BP	943.83	
H M Revenue and Customs ER NI June	40.81			
H M Revenue and Customs EE NI June	28.29			
H M Revenue and Customs PAYE June	3.80			
		BP	72.90	
Employers Pension Contribution June	250.95			
Employees Pension Contribution June	56.80			
		BP	307.75	
Caretakers Pay June 2021		BP	734.50	
Unity Trust Service Fee			18.00	

To pay – Unity Trust				
British Gas – Electricity – 19 May to 18 June Mtr 21610		DD	22.64	1.07
British Gas – Electricity – 19 May to 18 June Mtr 21656		DD	11.50	.54
DDC Business Rates – Parish Room		BP	21.17	
Trevor Oku – Grass Cutting Churchyard - June		BP	230.00	
Gary Boorman – Extra work to swings play area refurb.		BP	80.00	
Gary Boorman – Play area refurbishment		BP	1934.00	
Gary Boorman – New poles and 4 x dog signs attached – Gun park		BP	136.00	
Mickle Print – 4 x new dog signs		BP	372.00	62.00
Harmer & Sons – Grounds Maintenance - June		BP	711.10	118.52
Westcotec – SID battery		BP	81.00	13.50
Netwise UK – Domain Name		BP	60.00	
Netwise UK - Support & Maintenance – Website & Emails		BP	300.00	
KALC – Getting Started with Press & Media Course		BP	42.00	7.00

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Coffee Morning Plan

The proposed Friday Coffee Morning plan was discussed, the members agreed to the plan in principle and agreed to fund the cost of the hall and refreshments. Clerk to inform the organisers. **Action Clerk**

ii) Village Society/Institute

Discussions were held at length about how the Parish Council could build on the success of the litterpick and bring villagers and organisations together, possibly trying to improve the village environment with another litterpick or weedpick.. Cllr Kenton would look in-to DDC support for a weedpick and Clerk and Cllr Russell to work on a plan for late summer/early autumn. **Action Cllrs Kenton, Russell & Clerk**

b) Outside Events

i) KALC Training Events – various

Noted by members.

11. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

a) Parade hand-rail request – awaiting quotes

Noted by members.

b) Church Commissioners Pond Lease & Tree Survey

The Clerk reported that Strutt & Parker had promised the Pond Lease in time for the meeting but it had still not arrived and they had confirmed that ‘The Church Commissioners undertake an estate wide tree survey and under their obligations as landowners carry out all necessary works to trees highlighted within the report and subsequently reported as dangerous’.

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) Horticultural Society – Tree Planting proposal & ground clearance request in triangle

The Horticultural Society had confirmed that initially they just require the area to be strimmed nearer to the planting time, but more preparation may be required after that. Both the handyman and the Horticultural

Society had requested to use the Parish Council strimmer to prepare and then maintain the area. It was agreed that the strimmer could only be lent out to licensed trained operatives. Clerk to communicate this to the handyman and Horticultural Society. **Action Clerk**

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Public Spaces Protection Order – extended for additional year

Noted by members

- ii) Teen Shelter – PCSO suggested painting to reduce anti-social behaviour

It was agreed that the Clerk should get quotes to repaint the Teen Shelter. **Action Clerk**

- iii) Trees blocking streetlights in Gun Park

It was agreed that Cllr Jones would produce a specification for tree works in the Gun Park and the Clerk would get quotes. **Action Clerk**

b) Play Area Improvements

- i) Refurbishment of existing equipment

It was agreed that the Handyman had done a good job, he is just waiting for the Wicksteed parts to finally arrive. Cllr Russell and the Clerk had met with Proludic on site and were working on a plan to remove the roundabout and possibly replace with a new roundabout, trampoline and another piece of equipment and an accessible footpath, Proludic will be presenting the proposal shortly.

- ii) Play area signs – need updating

RBLI Ltd have quoted approximately £65 for 2 signs.

RESOLVED to spend approximately £65, including delivery and VAT on RBLI playground signs, Clerk to order. **Action Clerk**

- iii) Dog signs in Gun Park Play area & Gun Park entrances – now in situ.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Cemetery extension update

The Clerk reported that Strutt & Parker have passed on the relevant contact details at The Church Commissioners who have asked for a map of the proposed cemetery extension. It was agreed that the Parish Council will request the land to the south side of foot path EE254 across to Brook Street. Clerk to produce map and forward. **Action Clerk**

- ii) Over-flowing dog poo bins – reported to DDC

- iii) Complaint about damaged flowers at graveyard – Clerk telephoned

Noted by members.

b) Recreation Ground

- i) Email – trees overhanging footpath in Church Street

It was agreed that Cllr Jones will produce a specification for tree works and the Clerk will get quotes and update the parishioner.

Action Cllr Jones & Clerk

c) Bowling Green & Parish Room

- i) New Parish Room – working party – to organise first meeting.

16. REPORTS

To receive written or verbal reports from:-

- a) **County Cllr** – County Cllr Chandler – emailed a report

b) **Dist Cllrs** – Cllr Manion reported on the Open Golf, 18 new electric car charging points and advised that the Council looked at KCC - Inside Track for possible funding for the play area and spoke to Sutton Parish Council. Cllr Kenton reported there had been a re-shuffle at DDC, DDC were now imposing fines on Veolia for the on-going waste problems, up to 500 social homes are due to be built and there is a masterplan for re-generation in Dover. Clerk & Cllr Russell to investigate KCC – Inside Track & speak to Sutton Parish Council re: Play area funding.

Action Cllr Russell & Clerk

c) **Parish Councillors** – Cllr Russell reported that she was sad to hear of the passing of Dick Laslett who had led the Youth Club for many years and it was agreed that he had done a lot of good work for the village.

RESOLVED the Clerk would send a card to his family and a suitable donation was to be made in his memory.

The members also discussed Cllr Taylor's attack by a dog on her way to the meeting.

RESOLVED the Clerk to send flowers to Cllr Taylor.

Action Clerk

23. COMMUNICATION

To agree Council communication to the following media:-

- a) **Communication Strategy** – nothing to discuss
- b) **Village News Letter** - Deadline 14th July for Aug/Sept edition, Litterpick article sent and Clerk to submit article about overgrown vegetation and Village Grants for 2021/22. **Action Clerk**
- c) **Mercury Report** – currently no Villages section
- d) **Web Site** – updated regularly
- e) **Netwise email** – Compliance with WCAG2.1aa

All the above noted by members

18. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary meeting on 6 September 2021.

Scheduled 4th October 1st November 6th December

The meeting closed at 21.35

Eastry Parish Council
Budget V Actual to 30/06/2021

	8921.51	12089.00	3251.74
<i>Allotments</i> Maintenance	588.99	1000.00	0.00
Water Use	596.26	600.00	57.48
	1185.25	1600.00	57.48
<i>Leisure Fields</i> Maintenance	299.50	1250.00	48.00
Vandalism Repairs	0.00	750.00	0.00
Bins & Dog Bins	9.95	250.00	0.00
Pond	198.00	500.00	0.00
Play Equipment Inspection	265.50	300.00	0.00
Parade	0.00	2000.00	0.00
	772.95	5050.00	48.00
<i>Community Services</i> Village Caretaker	8653.78	9000.00	2203.50
Pension Contributions	0.00	0.00	0.00
Equipment	180.33	225.00	23.95
Toilet Supplies	17.40	50.00	0.00
SID	0.00	150.00	0.00
PAD Supplies	134.00	150.00	0.00
Highways Improvement Plan	0.00	10800.00	0.00
	8985.51	20375.00	2227.45
<i>Grants</i> Grants	325.00	1500.00	0.00
Coffee Break	220.00	850.00	0.00
Section 137	0.00	500.00	0.00
	545.00	2850.00	0.00
<i>Church Yard Maintenance/works</i> Churchy	0.00	1000.00	0.00
Monument Safety	0.00	2000.00	0.00
	0.00	3000.00	0.00
<i>Membership</i> KALC	682.76	813.77	678.14
Publications	0.00	250.00	0.00
SLCC	103.00	110.00	0.00
ICCM	95.00	100.00	95.00
	880.76	1273.77	773.14
<i>Events</i> Christmas Trees & Lights	203.89	300.00	0.00
Parish Council elections	0.00	1000.00	0.00
Eastry Open Day/Communications	258.88	300.00	0.00
	462.77	1600.00	0.00
PAYMENTS - CURRENT ACCOUNT	Actual to 31-03-2021	Draft Budget April - 2021/22	Actual to 30-06- 2021
Contingency	0.00	2907.57	0.00
Damage falling tree Gun Park	1377.20	0.00	0.00
HMRC Overpayment	0.00	0.00	0.00
Professional fees - New Parish Rm	581.00	2000.00	0.00
Street Furniture	522.00	550.00	0.00
	2480.20	5457.57	0.00
New Parish Room Capital	0.00	69052.02	0.00
New Parish Room Revenue	0.00	62000.00	0.00
Playarea - Allotments	0.00	0.00	0.00
Play equipment Gun Park	0.00	30000.00	0.00
New toilets	0.00	4000.00	0.00
VAT	2288.38	0.00	704.21
Reserves	0.00	17500.00	0.00
Total	49189.02	263241.36	11584.68
Current A/c B/F	122,254.17		
Capital A/c B/F	69,052.02		
Petty cash	0		
Receipts	61,376.96	Current A/c C/F	68,036.87
Payments	-11,584.68	Cap & Dep A/c	173,061.60
	241,098.47		241,098.47

