

COMMUNICATION

Communication Strategy - Cllr Hay has re-written the IT and Social Media policies, an update will be circulated. **Action Cllrs Hay & Ellis On-going**

HIGHWAYS

Mill Lane streetlight – not shining on steps - Clerk wrote to DDC Housing department to request better lighting of the steps – no response yet – Clerk to chase. **Action Clerk On-going**

Worn Poison Cross road sign – not possible to refurbish the existing sign, Clerk to ask DDC for a quote for replacement and the price of a frame. **Action Clerk On-going**

Phone call complaint re: Re-surfaced High Street and drainage - Clerk advised Parishioner to contact KCC Highways to express their concerns. **Action Discharged**

DDC response to modern streetlight at The Cross - Clerk updated Parishioner with DDC's response. **Action Discharged**

Email - Mill Lane unrestricted Byeway EE109 complaint – Clerk wrote to PROW, including photos **Action Discharged**

Phonecall – Inkpen House – Dog bone across drive request – Clerk advised parishioner of Parish Council's response. **Action Discharged**

FINANCE

Fundraising event for Jubilee Fete - Clerk informed Eastry Events and the Village Hall booking Secretary that up to three hours hire would be paid for, for a fundraising event. **Action Discharged**

Welcome Back Fund Update - Clerk submitted an article to EVN and Cllr Hay promoted on social media. **Action Discharged**

FORTHCOMING EVENTS**Council Events**

Coffee Morning – promoted via posters, EVN and social media. **Action Discharged**

Queen's Platinum Jubilee Beacons 2nd June – no Buglers found so far, request put into EVN. **Action Discharged**

Annual Parish Meeting – Agreed – 7pm Tuesday 31st May. **Action Discharged**

Email - Christmas tree decorations – WI – Clerk contacted WI and Parishioner. **Action Discharged**

POND AND PARADE

Wobbly slab outside Bakers – handyman has been instructed to complete repairs. **Action Discharged**

Bollard installed on Parade layby – Included in ENV article & on social media. **Action Discharged**

Bowling Green & Parish Room

New Parish Room – Chair and DDC's Heritage Office have been in contact. **Action Discharged**

Electrical Installation Condition Report – Awaiting quotes. **Action Discharged**

IMPROVING THE VILLAGE

Missing e on village sign at Butts Pond – repaired. **Action Discharged**

REPORTS

Parish Councillors – Clerk reported increase in dog poo around the village to DDC, completing weekly

patrols with DDC Dog Warden, more signs have been put up and cleansing team visits have been instigated by the Dog Warden. **Action Discharged**

PCSO – ‘My Community Voice’ publicised on noticeboard, website & social media. **Action Discharged**

COMMUNICATION

Village News Letter – report & poster submitted

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC & NALC – News & CEO Bulletins
- iii) Local Government Bulletin
- iv) KCC Member’s Waste Management Update

All noted by members.

c) Other

- i) KALC – Community Award Scheme – deadline 14th Feb

Clerk to check criteria and forward details to Members.

Action Clerk

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Woodnesborough Lane – closed 11th Feb 9.30-3.30pm
- ii) Whitewood Road – closed 10th Feb – 2 days
- iii) Email in Eastry re: Speeding – Clerk responded
- iv) Email: Thank you re: Boystown Place vegetation cut back by KCC/DDC
- v) KFRS – Latest Hydrant inspection report
- vi) Complaint of dog mess on footpaths from Orchard Road & Peak Drive to Cooks Lea – reported to DDC
- vii) Boystown Place – new salt bin installed
- viii) Felderland Lane - closed 21st Feb – 5 days
- ix) Woodnesborough Lane squashed bollard – reported to Highways

All noted by members.

- x) PROW email – will clear vegetation on Liss Road footpath

The Clerk explained that it has taken nine months to get a response to the report and could take another ten weeks for any work to be completed.

- xi) Church Street – Complaint of double parking – PCSO investigating

The PCSO has investigated and believes it is a matter for Highways to investigate, Clerk to report.

Action Clerk

- xii) A2 Dover Access Scheme Update

- xiii) Potholes at Church St & Brook Street junction reported to KCC Highways

Noted by members.

7. FINANCE

To discuss financial matters affecting the council.

a) Welcome Back Fund Update

Quotes have gone into DDC for approval for The Cross planters and Parade planting scheme.

b) Accounts 2021/22 – Budget v Actual to 31st December 2021 – Appendix A
RESOLVED the accounts be adopted by the Council.

c)To consider the recommendation of the Finance Committee that the Council Tax be increased by 1.98% (£1.39 pa) for a band D property for 22/23.

RESOLVED the precept for 2022/23 should be set at £58,991.79, a 1.98% increase in the Council Tax. Clerk to submit Precept Demand to DDC. **Action Clerk**

d)To consider the 22/23 Budget recommended for adoption by the Finance Committee – Appendix A

RESOLVED the draft budget should be adopted by the Council.

e) Caretaker's Risk Assessment

RESOLVED the updated Caretaker's Risk Assessment should be adopted by the Council, Caretaker to review and sign. **Action Clerk**

f) Unity Trust – now VAT registered
Noted by members.

g) Virtual Landline renewal - £7.96 per month

RESOLVED renew the Virtual landline contract. **Action Clerk**

8. PAYMENTS

RESOLVED the following payments should be made, proposed by Cllr Russell and seconded by Cllr Barwick.

Payments February 2022				
Receipts				
	Memorials & Internments		£600.00	
	Allotment Rental Income		£10.50	
	Deposit interest		£1.05	
Paid between meetings				
Card Payments				
	Virtual Landline - Jan	Card	7.96	1.33
	Co-op – Coffee morning refreshments	Card	2.25	3.00
	EE Ltd - Feb	Card	13.36	2.23
	Unity Trust Payments	Cheque No		VAT
	Clerks Salary Jan 2022	BP	944.03	
	H M Revenue and Customs ER NI Jan	40.81		
	H M Revenue and Customs EE NI Jan	28.29		
	H M Revenue and Customs PAYE Jan	3.60		
		BP	72.70	
	Employers Pension Contribution Jan	250.95		
	Employees Pension Contribution Jan	56.80		
		BP	307.75	
	Caretakers Pay Jan 2022	BP	734.50	
	To pay – Unity Trust			
	British Gas – Electricity – 19 Dec to 18 Jan Mtr 21610	DD	15.02	0.71
	British Gas – Electricity – 19 Dec to 18 Jan Mtr 21656	DD	11.70	.55
	Wheeler & Jefferiss Ltd- Handrails parade	BP	984.00	164.00
	TR & C Carpenter – Caretaker supplies	BP	70.00	11.66

Online Playgrounds – Swing shackles		BP	48.40	8.07
Harmer & Sons – Grounds Maintenance - Jan		BP	711.10	118.52
Safepay – Inspection report		BP	108.00	18.00
Richard Ginn – Work Socks		BP	4.00	0.66
Grants – 1st Sandwich Rainbows		BP	359.40	
Grants – Eastry Short Mat Bowls Club		BP	500.00	
Grants - Eastry Cricket Club		BP	200.00	
James Chipchase – 2 x Christmas Trees		BP	180.00	

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Coffee Morning

Coffee Mornings are now running twice monthly.

ii) Queen's Platinum Jubilee Beacons 2nd June

Discussions were held, Clerk to inform the Fete committee that there isn't a document regarding use of the Gun Park and they need to produce a risk assessment based on what they are planning to do, vehicles can only drive on the Gun Park for access no cars should be parked on the Gun Park. Parish Councillors would welcome an update from the Fete Committee at the April Meeting. Discussions were also held on possible tree planting sites, Clerk to advise the Scouts and Fete Committee to contact Eastry Primary School and The Picnic site about possible planting locations.

Action Clerk

iii) Parishioner suggestion: Beating The Bounds

Discussions were held, it was agreed in principle that this would be a good idea, Clerk to start to look into the paperwork required and liaise with Cllr Kenton.

Action Clerk

b) Outside Events

i) KALC Training Events

Cllr Hay had expressed interest in attending a KALC media course, it was agreed that the Clerk should book the appropriate course.

Action Clerk

ii) KALC area committee meeting – 26th January 2022 – 7pm Guston Village Hall – minutes sent.

Noted by members.

iii) Gypsy & Traveller Meeting – DDC 4th Feb 11am-1pm

The Chair reported that DDC and Government policy regarding Gypsy & Travellers had been explained by DDC, discussions had been held with DDC and the Parish Council members present regarding issues and concerns regarding DDC decisions made and enforcement.

10. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

a) Buttsale Pond - awaiting quote for report from White Cliffs Countryside Partnership

b) Highways issues – broken bollards, blocked silt drain, damaged road sign – all reported to Highways
All noted by members.

c) Request to repair & paint bench at The Cross

It was agreed that the parishioner may repair and paint the bench and to thank them.

Action Clerk

11. ALLOTMENTS

To discuss matters raised about the Allotments

a) Plots – all now let & paid for

The Clerk was congratulated on setting up the new allotment plots and successfully letting all of the

allotment plots.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Tree works

The contracted tree works have been completed.

ii) Teen Shelter

It was reported that the graffiti artist could work with the Youth Club in April/May to complete the street art project on the Teen Shelter. Clerk to get quote from handyman for amended specification. **Action Clerk**

b) Play Area Improvements

i) Refurbishment of existing equipment

Another set of shackles has been tried, doesn't fit so returned and an alternative set is ready to be tried by the handyman.

ii) Quotes for new equipment

Two quotes have been received, a third is expected.

iii) Inspection Report – January 2022

Clerk to request that the Handyman dig out the redundant sign-post noted in the report. **Action Clerk**

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

i) Cemetery extension – Clerk chased

Noted by members.

b) Recreation Ground

i) Tree works – Awaiting planning permission

Noted by members.

c) Bowling Green & Parish Room

i) New Parish Room

The Chair reported that the committee has met and discussions are on-going with DDC about possible changes to reduce costs.

ii) Possible water leak – being monitored by Bowling Club

Discussions were held and it was agreed that the Bowling club need to investigate the leak asap and inform the Clerk and the water company if their investigations suggest a leak. **Action Clerk**

14. IMPROVING THE VILLAGE

a) Public Toilets

The toilet refurbishment has started, DDC have replaced the broken windows, in order that the floor can be painted the toilets will be closed on 10th & 11th of February, Clerk to put up a sign. Clerk to write to the neighbours regarding the vegetation that is damaging the fabric of the building and fence. **Action Clerk**

b) Planters at Chemist & Planting on Parade

It is hoped that work will start in February.

15. REPORTS

To receive written or verbal reports from:-

- a) **County Cllr** – no report.
- b) **Dist Cllrs** – no report
- c) **Parish Councillors** – Cllr Barwick reported that he had attended the Village Hall Committee meeting.
- d) **PCSO** – report emailed

16. COMMUNICATION

To agree Council communication to the following media:-

- a) **Communication Strategy**
- b) **Village News Letter** - Deadline 14th March for April/May edition
- c) **Mercury Report** – currently no Villages section
- d) **Web Site** – updated regularly

Noted by members.

17. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary meeting on 7th March 2022 at 7.30pm.

Scheduled 4th April 9th May 31st May - Annual Parish Council Meeting

The meeting closed at 9.02pm