

relevant parties to find a solution.

Action Discharged

Worn Poison Cross road sign – not possible to refurbish the existing sign - DDC unable to provide quote, Clerk sourced quotes, Cllr Jones will remove the sign for investigation/maintenance. **Action Cllr Jones**

CORRESPONDENCE

KALC – Community Award Scheme – Clerk checked criteria and forwarded to members.

Action Discharged

HIGHWAYS

Church Street – Complaint of double parking – Clerk contacted Highways, they felt that the fence would have been better placed on the boundary but no concerns apart from that. The PCSO is continuing to monitor double parking but no more incidents reported.

Action Discharged

FINANCE

Precept Demand – Submitted to DDC by Clerk.

Action Discharged

Caretaker’s Risk Assessment – Signed by caretaker.

Action Discharged

Virtual Landline renewal – renewed.

Action Discharged

FORTHCOMING EVENTS

Queen’s Platinum Jubilee Beacons 2nd June – Clerk responded to Eastry Events & Scouts regarding Jubilee Fete and Tree Planting queries.

Action Discharged

Parishioner suggestion: Beating The Bounds - Clerk identified relevant paperwork from last time.

Action Discharged

Outside Events

KALC Training Events - Cllr Hay is booked onto Creating Social Media Course, 17th March.

Action Discharged

POND AND PARADE

Request to repair & paint bench at The Cross – Clerk emailed parishioner.

Action Discharged

LEISURE FIELDS

Teen Shelter - amended quote received.

Action Discharged

Inspection Report – The redundant post had been included in error.

Action Discharged

Bowling Green & Parish Room

Possible water leak – Bowling Club reported no leak.

Action Discharged

IMPROVING THE VILLAGE

Public Toilets – Clerk put up closed signs and wrote to the neighbours.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) DDC – Indoor Sports Facilities Strategy – deadline 25th Feb – Clerk completed
- ii) Public Spaces Protection Order – 21st Feb – 14th March

b) Newsletters and Circulars

- i) Neighbourhood Watch updates & Fraud Alerts – Whitewood Rd drain covers theft
- ii) KALC & NALC – News & CEO Bulletins
- iii) Local Government Bulletins

c) **Other**

- i) KCC Ukraine Crisis email

All the above noted by members.

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Email: Thank you parishioner re: Brook Street & Church Street junction pot holes
- ii) Broken road sign from Cater Road onto A256 roundabout - reported to KCC Highways
- iii) 2 x Streetlights with exposed wiring – reported to DDC & KCC Lighting Depts
- iv) Brook Street – leaning streetlight – reported to DDC Lighting Dept
- v) KFRS – Latest Hydrant inspection report
- vi) Gore Road - closed 29th May 9am-6pm
- vii) Definitive Map Modification Order 2020 – Bridleway EE490 added from Monkey’s Hill at Heronden to Thornton Lane.
- viii) Email: Parking complaints at Swaynes Way – reported to PCSO who investigated & is monitoring, reported back to resident.
- ix) Email: Speeding in village – Clerk responded
- x) A256 Ramsgate Road closed – 30th March 4 nights – 7.30pm-5am

All the above noted by members.

- xi) KCC Bus Funding Reduction Consultation – ends 20th April

Clerk to forward the details to Cllr Hay, who will complete.

Action Clerk & Cllr Hay

- xii) Mill Lane potholes reported to KCC Highways

Noted by members.

7. FINANCE

To discuss financial matters affecting the council.

- i) Zurich Insurance Renewal – Long Term Agreement - £2,221.90 – Clerk updated list of assets

RESOLVED renew LTA insurance policy with Zurich for £2,221.90, updated to include the Parade handrail.

Action Clerk

Cllr Jones declared a prejudicial interest and withdrew from the meeting.

- ii) The National Salary Awards 2021-22 - Staff Salary increases as of 1st April 2021, backdated, as per contracts of employment.

RESOLVED adopt the 2021-22 National Pay Scales and backdate to 1st April 2021 for the Clerk and Caretaker.

The Clerk is currently paid at SCP19 with an annual increment due in April 2022 making it SCP20, subject to satisfactory performance, with future annual increments due in April each year to a maximum of SCP23.

The caretaker is currently paid at SCP11 with an annual increment due in April 2022 making it SCP12, subject to satisfactory performance, with future annual increments due in April each year to a maximum of SCP15.

RESOLVED both the Clerk and the Caretaker to receive an annual increment.

Cllr Jones re-joined the meeting.

- iii) Unity Trust – Instant Access Savings rate now 0.25%

Noted by members.

8. PAYMENTS

RESOLVED the following payments should be made, proposed by Cllr Hay and seconded by Cllr McDonnell.

Payments March 2022				
Receipts				
Memorials & Internments		£75.00		
Paid between meetings				
Card Payments				VAT
Post Office – Postage to return shackles/maillons		Card	4.85	
Co-op – Coffee morning refreshments		Card	2.34	
Virtual Landline - Feb		Card	7.96	1.33
S3i Group – Maillons for swings		Card	86.45	14.41
Bookers – Coffee morning refreshments		Card	31.66	
Post Office – Postage to return shackles/maillons		Card	4.85	
EE Ltd - March		Card	15.08	2.51
KALC – Social Media Course Cllr		Card	42.00	7.00
Unity Trust Payments				VAT
Clerks Salary Feb 2022		BP	943.83	
H M Revenue and Customs ER NI Feb	40.81			
H M Revenue and Customs EE NI Feb	28.29			
H M Revenue and Customs PAYE Feb	3.80			
		BP	72.90	
Employers Pension Contribution Feb	250.95			
Employees Pension Contribution Feb	56.80			
		BP	307.75	
Caretakers Pay Feb 2022		BP	734.50	
Opus Energy – Gas – 5 Jan to 4 Feb – Mtr 60801		DD	47.23	2.25
To pay – Unity Trust				
British Gas – Electricity – 19 Jan to 18 Feb Mtr 21610		DD	15.22	0.72
British Gas – Electricity – 19 Jan to 18 Feb Mtr 21656		DD	11.89	.56
Online Playgrounds – Quick repair links & glue		BP	48.00	8.00
Harmer & Sons – Grounds Maintenance - Feb		BP	711.10	118.52
Parish Clerk – Expenses 1 Nov to 31 st Jan		BP	120.30	
Eastry Village Hall – Big Breakfast hire on behalf of Eastry Events		BP	22.00	

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Coffee Morning - Numbers are growing at the Coffee Mornings.

ii) Queen's Platinum Jubilee Beacons – Press Release
Eastry Events planning for the Jubilee Fete is going well.

iii) Beating The Bounds

Clerk to send letters to landowners to request permission to 'Beat the Bounds' over the summer.

Action Clerk

iv) Annual Parish Meeting – Tues 31st May

Discussions were held, it was agreed that the Clerk is to contact possible speakers, organise refreshments with Cllr Russell to a similar budget as the last live Annual Parish Meeting, investigate options for flyer delivery and send the draft flyer to Cllr Hay to be improved and go out on social media and onto the website and to Eastry Village News.

Action Clerk, Cllrs Russell & Hay

b) Outside Events

i) KALC Training Events – All About The AGAR Clerk's Course – 30th March, £50

RESOLVED Clerk to be booked onto AGAR course.

Action Clerk

ii) Dover Prevent Community Roundtable – 31st March 6-8.30pm

iii) DDC Housing – Community Led Housing Forum – 24th Feb 6.30pm

iv) DDC Housing – Shared Ownership – 3rd March 3.30-7.30pm Sandwich Guildhall

v) Online Policing Event – Work together to make communities safer- 30th March 12-1.15pm

vi) Great British Spring Clean – Gun Park 7th April & Dog Micro-Chipping – EVN, website & social media

All the above noted by members.

10. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

a) Buttsole Pond - White Cliffs Countryside Partnership Feedback

Clerk to follow up feedback with contact to clarify further.

Action Clerk

11. ALLOTMENTS

To discuss matters raised about the Allotments

Nothing to report.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Teen Shelter – amended quotation

Discussions were held on the Teen Shelter quotations to prepare and undercoat, RESOLVED accept the £498 amended quotation from Gary Boorman, request that the work is completed from mid-April onwards.

Action Clerk

ii) Veolia driving across Gun Park – Reported to Manager

Noted by members.

b) Play Area Improvements

i) Refurbishment of existing equipment

RESOLVED accept the £587.96, excluding VAT quotation from Wicksted for the remaining swing parts required. When the handyman installs the two remaining flat swings, request that they are higher off the ground.

Action Clerk

ii) Quotes for new equipment

Discussions were held on options for the new play equipment, possible designs were looked at and the Queens Jubilee Fund was mentioned as a possible source of funding for the Clerk to investigate. It was agreed that tenders will not go out until the Parish Council are satisfied that works to the swings are complete. Clerk to contact other Parish Clerks who have recently been through the process of installing new play equipment for advice on the process.

Action Clerk

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

i) Cemetery extension – Change of Use DDC & Supportive of Allocation in Local Plan

Discussions were held on the Church Commissioners requests, it was agreed that Cllr Kenton would enquire from DDC planning about the possibility of change of use of the farmyard land neighbouring the cemetery to be used as a possible cemetery extension and the Clerk is to report to the Church Commissioners that the Parish Council's view on development of the field behind the Cemetery would depend on the proposal presented.

Action Clerk & Cllr Kenton

ii) Caretaker currently unable to empty bin at bottom of cemetery

The Clerk and her father emptied the bin last time and will do it again, with the hope that the Caretaker will resume this duty shortly. The Clerk is to discuss with the Church flower arrangers' alternatives to using this bin.

Action Clerk

b) Recreation Ground

i) Tree works – awaiting planning permission

c) Bowling Green & Parish Room

i) New Parish Room

Currently nothing to discuss.

ii) Quotations for remedial electrical work

Discussions were held on the quotations received, it had proved difficult to get quotations. RESOLVED accept the quotation for £185 from AP Electrical to carry out essential remedial works to the Parish Room following the EICR report.

Action Clerk

iii) ACRE – Community Hall Covid Guidance.

Noted by members.

14. IMPROVING THE VILLAGE

a) Public Toilets

The Parish Councillors were delighted with the refurbishment works to the public toilets, the Chair thanked the Contractor for the high standard of work. It was felt that new Ladies & Gents signs were required, Clerk to organise.

Action Clerk

b) Planters at Chemist & Planting on Parade DDC issued purchase order, work started

The Parish Councillors were very pleased with the progress so far.

15. REPORTS

To receive written or verbal reports from:-

a) County Cllr – no report.

b) Dist Cllrs

Dist. Cllr Manion reported on the PSPO consultation, he is mounting a campaign to reduce speed limits in rural areas from 60mph to 40mph and the Kent Fire & Rescue Service budget meeting. Dist. Cllr Kenton reported on the waste service, the Local Plan and Dover District Council's budget and capital projects.

c) Parish Councillors – Cllr Hay reported that the Parish Council website is being regularly updated, the Facebook page following is growing and Instagram is taking off, more photos are required. Concerns were raised about when building is due to start on the Etopia site, Clerk to enquire.

Action Clerk

d) PCSO – report emailed

16. COMMUNICATION

To agree Council communication to the following media:-

a) Communication Strategy

Nothing more to discuss.

- b) **Village News Letter** - Deadline 14th March for April/May edition

Clerk has submitted an article on dog waste in the village and details of the DDC Litterpick & dog microchipping event in the Gun Park on 7th April and will submit the Annual Parish Meeting Agenda.

Action Clerk

- c) **Mercury Report** – currently no Villages section

- d) **Web Site** – updated regularly

- e) Netwise Cyber attack warning

Noted by members.

17. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary Meeting on 4th April at 7.30pm 2022.

Scheduled 9 May 31st May – Eastry Annual Parish Meeting 6th June

The meeting closed at 9.11pm