

KCC Bus Funding Reduction Consultation – Completed by Cllr Hay & promoted on the website and social media. **Action Discharged**

FINANCE

Zurich Insurance Renewal – Clerk renewed. **Action Discharged**

FORTHCOMING EVENTS

Beating The Bounds - Clerk to send letters to landowners to request permission to 'Beat the Bounds' over the summer. **Action Clerk**

Annual Parish Meeting – Tues 31st May – Joe McDonnell confirmed as main speaker and Guides to deliver flyers to every household in village, flyer sent to EVN. Clerk to organise refreshments with Cllr Russell to a similar budget as the last live Annual Parish Meeting, prepare flyer packs for delivery and send the draft flyer to Cllr Hay to be improved and go out on social media and onto the website.

Action Clerk, Cllrs Russell & Hay

Outside Events

KALC Training Events – All About The AGAR Clerk's Course – Clerk attended course and said how useful it was. **Action Discharged**

POND AND PARADE

Buttsole Pond - White Cliffs Countryside Partnership Feedback – Clerk had clarified. **Action Discharged**

LEISURE FIELDS

Gun Park - Teen Shelter – work booked for mid-April onwards. **Action Discharged**

Play Area Improvements – parts ordered and installation of 2 swings higher off the ground confirmed. **Action Discharged**

Quotes for new equipment – Clerk to visit Birchington Parish Council end of April for advice and to see their new play equipment. **Action Discharged**

CHURCHYARD AND CEMETERY

Cemetery extension – Cllr Kenton reported that the change of use from farmland to cemetery would need to be formally put forward in Reg 19 at the appropriate time as part of the local plan. The Clerk had fed back the Parish Council's views to the Church Commissioners. **Action Discharged**

Bin at bottom of cemetery - The Clerk and her father emptied the bin and met with a Church warden to discuss bin solutions. **Action Discharged**

Parish Room - Remedial electrical work – quote accepted. **Action Discharged**

IMPROVING THE VILLAGE

Public Toilets – New Ladies & Gents signs ordered **Action Discharged**

REPORTS

Parish Councillors – The clerk reported that building is delayed on the Etopia site due to Geotechnical issues, should start late summer. **Action Discharged**

COMMUNICATION

Village News Letter - Clerk submitted the Annual Parish Meeting Agenda. **Action Discharged**

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) **Newsletters and Circulars**

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC & NALC – News & CEO Bulletins & Smaller Councils Committee

Noted by members.

- iii) KCC – Ukrainian Refugee Updates

Concerns were expressed about the Government Ukrainian re-homing scheme.

- iv) KCC - Waste & Environment Briefings & Plan Tree & Easter Free School Meals support

Noted by members

c) **Other**

- i) Men United in Song – On website & noticeboard
- ii) Good Neighbour Service - On website & noticeboard
- iii) Charity Commission Newsletter
- iv) DDC – Gypsy & Traveller Meeting Minutes

Noted by members.

- v) Greville Almshouse Charity – Re-appointment by Parish Council of Mr A Barwick as a Trustee

RESOLVED Mr A Barwick nominated by the Parish Council as a trustee for Greville Almshouses. Clerk to inform Greville Almshouse Charity. **Action Clerk**

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) KFRS – Latest Hydrant inspection report
- ii) Statenborough Lane closed 13th April – 5 days
- iii) Hay Lane, Ham, closed 17th March – 1 day
- iv) Selson Lane closed 27th April 9.30-3.30 - 2 days & 5th May – 2 days
- v) EE479 Church Street tree uprooted footpath – reported to PROW

All the above noted by members.

- vi) EE252A – potholes on footpath by entrance to Gun Park – reported to PROW

Discussions were held on whose responsibility the potholes were at the start of the drive to the Youth Club/ pedestrian entrance to the Gun Park, Cllr Russell to raise with the Youth Club. **Action Cllr Russell**

Discussions were also held on the poor job of repairing the potholes at the bottom end of Mill Lane and how not all had been repaired, Cllr Manion advised that they be reported again by the Clerk. **Action Clerk**

- vii) Top of Brook Street – pothole reported to Highways & repaired
- viii) Access sign damaged at pond – reported to Highways

Noted by members.

- ix) Emails re: Bus damage & speeding in Lower Street – Clerk responded

Discussions were held and it was agreed the Parish Council will look at including Lower Street in the HIP again when it is time to review. Clerk to inform emailers. **Action Clerk**

- x) Worth Parish Council HIP

Discussions were held and it was agreed that Worth's HIP would be included on the next agenda, giving member's time to review it and consideration would be given to including Felderland Lane on Eastry's HIP when it was time to review it. Clerk to inform Worth Parish Council of this & SID rota. **Action Clerk**

7. FINANCE

To discuss financial matters affecting the council.

- i) EE monthly plan to increase by 7.5%

Noted by members.

ii) AGAR instructions issued – deadline 1st July
Clerk to complete AGAR, internal auditor booked for end of April. **Action Clerk**

iii) Pension re-enrolment – 22nd May – 21 Nov 2022
Clerk to complete. **Action Clerk**

iv) Eastry Events – Grant Application paperwork
The grant application paperwork was reviewed, RESOLVED pay a grant of £405 to Eastry Events for insurance, Clerk to request that they complete a receipt and send a copy of the insurance policy to the Parish council. **Action Clerk**

v) Everflow Water Contract renewal – rates as last year
RESOLVED to renew the Everflow Water Contract – Clerk to complete. **Action Clerk**

vi) Netwise Website & Domain Name renewal £300 plus VAT & £60, same as last year
RESOLVED to renew the website contract and domain name, but Clerk to query the VAT calculation on the invoice with Netwise, payment to be rejected on the payments list. **Action Clerk, Cllrs Hay & Barwick**

vii) ICCM renewal - £95 – same as last year
RESOLVED to renew the ICCM membership – Clerk to complete. **Action Clerk**

8. PAYMENTS

RESOLVED the following payments should be made, proposed by Cllr Hay and seconded by Cllr Barwick.

Payments April 2022				
Receipts				
Paid between meetings				
Card Payments				VAT
Co-op - Milk – coffee morning		Card	2.34	
Amazon- Helping Hand Litter Picker		Card	15.49	2.58
OLP/Fenland Leisure Products – Nut Lock for swings		Card	13.20	2.20
Co-op – Milk, tea, sugar – coffee morning		Card	5.72	
WH Smith – Dividers & folders		Card	10.97	1.83
Safetysigns4less.co.uk – Toilet Signs		Card	18.30	3.05
EE Ltd - April		Card	21.88	3.65
DDC – Business Rates - Parish Room		Card	41.47	
Unity Trust Payments		Cheque No		VAT
Clerks Salary March 2022		BP	1086.77	
H M Revenue and Customs ER NI March	71.81			
H M Revenue and Customs EE NI March	55.24			
H M Revenue and Customs PAYE March	46.20			
Caretaker - H M Revenue and Customs ER NI March	21.18			
Caretaker - H M Revenue and Customs EE NI March	11.22			
		BP	205.65	
Employers Pension Contribution March	305.54			
Employees Pension Contribution March	69.15			
		BP	374.69	
Caretakers Pay March 2022		BP	879.28	
Opus Energy – Gas – 5 Feb to 4 March – Mtr 60801		DD	170.26	8.11
Unity Trust – Service Charge		BP	18.00	
To pay – Unity Trust				
British Gas – Electricity – 19 Feb to 18 March Mtr 21610		DD	13.72	0.65
British Gas – Electricity – 19 Feb to 18 March Mtr 21656		DD	10.59	.50
Trevor Oku – Mowing & Cemetery Maintenance - March		BP	237.78	

Zurich Municipal – Insurance renewal		BP	2120.01	
Zurich Municipal – Insurance renewal - additions		BP	101.89	
KALC – Clerk AGAR Course		BP	60.00	10.00
AJL Garden Services – Grounds Maintenance - March		BP	812.83	
ICCM - Membership		BP	95.00	
Eastry Events - Grant		BP	405.00	

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

b) Council Events

i) Coffee Morning – 28th April – School Choir attending

Clerk to send details to Cllr Hay so that he can promote on social media. **Action Clerk & Cllr Hay**

ii) Queen's Platinum Jubilee Beacons 2nd June – Rules/Cars/Gazebos

Discussions were held on the rules for running the event and it was agreed that the Chair and the Clerk would draw up a draft list based on the discussions held, circulate it to the members for additions and edits before forwarding to Eastry Events. **Action Clerk & Cllr Jones**

iii) Beating the Bounds – no further action currently required.

iv) Annual Parish Meeting – Tues 31st May – finalise agenda

The draft agenda was discussed, it was agreed that the Clerk ask the Village Hall chair to present a report. The finalised agenda is then to be sent to Cllr Hay for promoting on social media and the website.

Action Clerk & Cllr Hay

v) DDC Great British Spring Clean – 7th April 2-4pm – Gun Park - Litter Pick & Dog Chipping

Clerk & Cllr Russell will attend.

Action Clerk & Cllr Russell

c) Outside Events

i) KALC Training Events – Clerk Data Protection Essentials £14

RESOLVED Clerk to book & complete Clerk Data Protection Essentials Course for £14. **Action Clerk**

ii) Aspire Open day – 28th March 10-2pm

Noted by members.

10. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

a) Pond – 'Best for wildlife' report

Discussions were held, it was agreed that the Clerk is to ask the White Cliffs Countryside Partnership for a quote for a 'Best for Wildlife' Report on the pond, detailing flora and fauna and making recommendations.

Action Clerk

b) Email re: tree planting at the pond

Discussions were held and it was agreed that as a quote is being prepared for what to do with the pond it is not the best time to plant anything new and the Parish Council also don't own the land. Clerk to thank the emailer and suggest that the trees could be offered to Parishioners to plant in their own gardens as part of the Queen's Green canopy via EVN and the Parish Council's social media and website. **Action Clerk**

11. ALLOTMENTS

To discuss matters raised about the Allotments

a) Queen's Green Canopy – Trees are registered on site

The Parish Councillors reported on the supportive comments on social media for the tree planting.

b) Horticultural Society request to plant daffodil bulbs behind Jubilee trees

It was agreed that the Clerk is to thank the Horticultural Society and agree to the spring bulb planting behind the Jubilee trees.

Action Clerk

c) Water & cars on allotments

Discussions were held and it was agreed that with the recent cold and wet weather, water should not be turned on and cars should not be allowed on the allotments until the Easter weekend at the earliest, depending on the weather.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) **Gun Park**

Nothing to report.

b) **Play Area Improvements**

i) Refurbishment of existing equipment - Wicksteed parts due by end of week

Noted by members.

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

i) Cemetery extension – Meeting on 25th April – Clerk & PCC & Church Commissioners

Noted by members.

ii) Bin

Discussions were held on a solution to emptying the bin at the bottom of the cemetery it was agreed that the clerk is to ask the cemetery grass cutter to quote for emptying it.

Action Clerk

b) **Recreation Ground**

i) Tree works – planning permission granted, awaiting a date for works to be completed.

c) **Bowling Green & Parish Room**

i) Parish Room – Boiler broken, engineer booked

Noted by members.

14. IMPROVING THE VILLAGE

a) **Jubilee Bunting**

The Clerk reported that she had secured 170m of free jubilee bunting from DDC in 10m lengths for the various retail businesses in the Village, Clerk to distribute.

Action Clerk

15. REPORTS

To receive written or verbal reports from:-

a) **County Cllr** – report emailed.

b) **Dist Cllrs**

Dist. Cllr Manion reported on the impact of P & O on the area, DDC are working with other employers to help source jobs, about the National Bus Consultation and the problem of trying to link with Ukrainians for the homing scheme. Dist. Cllr Kenton reported that DDC have agreed more funds for social and interim housing, DDC hope to be carbon neutral by 2030, the Local Plan and the traffic chaos in the Dover District.

c) **Parish Councillors**

Cllr Russell reported that she will follow up on the work with the Youth Club and the Teen shelter. Cllr Hay reported on the social media course that he attended, explaining that Instagram & Facebook are going well, he was thanked for all his hard work. Cllr Smith was concerned about rising energy prices. Cllr Barwick reported on the Greville Homes & Village Hall meetings that he had attended. Cllr Ellis reported that he was concerned about rising building costs and the proposed Parish Room, another working group meeting to be organised with Cllr Hay, Jones & Barwick with proposals to be reported back to the Parish Council. Cllr

Ellis apologised for missing a few meetings due to work commitments.

Action Cllrs Ellis, Jones & Barwick

d) **PCSO** – No report.

16. COMMUNICATION

To agree Council communication to the following media:-

a) **Communication Strategy**

Cllr Jones reminded all Parish Councillors that all communication on behalf of the Parish Council needs to go through the Clerk.

b) Village News Letter - Deadline 14th May for June/July edition

Clerk to submit articles on Queen's Green Canopy, new Solar streetlights and QGC trees, if agreed.

Action Clerk

c) Web Site – updated regularly

Cllr Hay was concerned that the necessary security updates have not all been completed by Netwise, to send details to the Clerk who will forward to Netwise.

Action Clerk & Cllr Hay

d) Clerk Annual Leave – April 14,19 & June 10-17 & July 4th – agreed.

17. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary Meeting on 9th May at 7.30pm 2022.

Scheduled	31 st May – Eastry Annual Parish Meeting	6 th June	11 th July
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The meeting closed at 9.31pm