



EASTRY PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU

Tel 01304 746036

To all members of the Parish Council

28th November 2023

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 4th December 2023 at 7.30pm at The Parish Room, for the purposes of transacting the following business.

Joanna Jones

Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive and approve apologies for non-attendance at the meeting

2. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

The meeting will be closed so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

3. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Planning Committee Meeting held on 6th November 2023.
- b) Minutes of the Ordinary Parish Council Meeting held on 6th November 2023.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. CO-OPTION OF PARISH COUNCILLOR

To fill the one vacancy on the Parish Council following the election, Section 21 of the Representation of the People Act 1985.

- a) One vacancy

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Kent Local Flood Risk Management 2024-34 – Ends 30th Jan 2024

b) Newsletters and Circulars

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC & NALC – News & CEO Bulletins
- iii) Charity Commission News

c) Other

- i) Email – Eastry Events
- ii) Wilmot Place concerns – forwarded to DDC via Dist Cllr Friend at coffee morning

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) HIP
- b) PC Bowler carried out patrols at Cooks Lea & around village
- c) Thornton Lane flytipping – reported to Country Eye

- d) Footpath EE241 tree down – reported to PROW
- e) Overflowing bins around village reported to DDC again
- f) Monkey’s Hill, Eastry – Road closure – 1st February 2024
- g) Woodnesborough Lane - Road closure – 23rd November – up to 8 days
- h) Speed Campaign – Banner & Bin sticker & Logo quotes
- i) Parishioner request - Horse Riding Signs – Foxborough Lane

8. FINANCE

To discuss financial matters affecting the council.

- a) Everflow – Allotment water - £138.85 in credit
- b) Parish Council Grants & date for Finance Committee Meeting – 15th January 2024
- c) Budget Ideas
- d) Natwest – Deposit Account interest received October - £158.11
- e) 2022/23 Local Government Services Pay Agreement 2023 – Agreed £1 per hour for Clerk & Caretaker backdated to 1 April 2023.
- f) Payment of £3.85 to WHS for a receipt book incorrectly shown as a card payment on p.325 of 6/11/23 minutes, should be a bank payment to clerk for expenses, included on December payments list.

9. PAYMENTS

To resolve the approval of payments presented at this meeting

10. REPORTS

To receive written or verbal reports from:-

- a) **County Cllr** –
- b) **Dist Cllrs**
- c) **Parish Councillors**
- d) **PCSO** - New PC – Jon Bowler

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

- a) **Council Events**
 - i) Coffee Mornings – Mince pies & choir 8th December
 - ii) Greet Eat Meet Age Concern lunch – 19th January 2024
 - iii) Royal British Legion Parade
 - iv) Christmas Tree & electricity
- b) **Outside Events**
 - i) KALC Training Events
 - ii) D-Day 80 Anniversary – 6th June – Beacon lighting
 - iii) KCC Highways Seminar 1st Dec – 9.30-12.30pm

12. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Willow tree – storm damaged & over hanging trees- reported to pond Land Agent’s again
- b) Parade – blocked drainpipe/ soakaway

13. ALLOTMENTS

To discuss matters raised about the Allotments

- a) Neighbouring Conifer trees - reduced, concerns about weight leaning against fence & rubbish over fence
- b) Spare plots available
- c) Invoices issued – almost all paid

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

- a) **Gun Park**

- i) Inspection reports – July & October
- ii) Parishioner request – Flood lights at Gun Park
- iii) Play area inspection renewal – quotes
- iv) Treeworks Specification – Winter 2023 - Quotes

b) Centenary Gardens Play Area

- i) Inspection Reports – July & October

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Cemetery extension

b) Recreation Ground

c) Bowling Green & Parish Room

- i) Stratton Land Quote – Parish Room re-build
- ii) Bowling Club – Cracked breeze block wall - Quotes
- iii) Parish Room – Smart gas meter installed

16. COMMUNICATION

To agree Council communication to the following media:-

- a) EVN - Deadline 14th Jan for Feb/March edition
- b) Web Site & Emails
- c) Communication Strategy – Social Media & IT policies

17. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Ordinary Meeting on 8th January at 7.30pm in the Parish Room and the Finance Committee Meeting on 15th January 2023.

Scheduled 5th February 4th March 8th April 13th May