



EASTRY PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU

Tel 01304 746036

To all members of the Parish Council

2nd April 2024

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 8th April 2024 at 7.30pm at The Parish Room, for the purposes of transacting the following business.

J Jones

Joanna Jones

Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive and approve apologies for non-attendance at the meeting

2. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

The meeting will be closed so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

3. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Planning Committee Meeting held on 4th March 2024.
- b) Minutes of the Ordinary Parish Council Meeting held on 4th March 2024.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

b) Newsletters and Circulars

- i) Neighbourhood Watch updates & Fraud Alerts
- ii) KALC & NALC – News & CEO Bulletins
- iii) DDC - English Heritage Blue Plaque Scheme

c) Other

- i)

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) HIP
- b) Speed Campaign – Banners & Bin stickers
- c) Speedwatch
- d) Sandwich Road & Woodnesborough Lane – Closed 25 March -12 April, SGN.
- e) Statenborough Lane – Closed 25 March – up to 11 days, burst water main.
- f) Heronden Road & Thornton Lane – closed 3rd May
- g) Dover Road, Eastry – Closed 22-24th May

- h) Parishioner email re: Dangerous parking on Mill Lane – reported to DDC, Planning Enforcement & KCC Highways will investigate.
- i) Parishioner complaint – Wall & fence damaged in Gore Lane due to diverted traffic - advised parishioner to contact KCC Highways & Insurer
- j) KCC Highways - Proposed Parishes Newsletter
- k) Email re: Save our buses Facebook Group
- l) DDC – Cost of emptying two new litter bins, Peak Drive & Gore Lane - £350

7. FINANCE

To discuss financial matters affecting the council.

- a) Natwest deposit account interest – February £143.99
- b) Everflow – allotment water credit £87.23
- c) Sale of two old strimmers - £220 received
- d) AGAR – External Auditors Mazars deadline 30th June
- e) Staff Salary Increments

The Clerk is currently paid at SCP21 with an annual increment due in April 2024 making it SCP22, subject to satisfactory performance, with future annual increments due in April each year to a maximum of SCP23.

The Caretaker is currently paid at SCP13 with an annual increment due in April 2024 making it SCP14, subject to satisfactory performance, with future annual increments due in April each year to a maximum of SCP15.

8. PAYMENTS

To resolve the approval of payments presented at this meeting

9. REPORTS

To receive written or verbal reports from:-

- a) **County Cllr** –
- b) **Dist Cllrs**
- c) **Parish Councillors**
- d) **PCSO** - New PC – Jon Bowler

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

- a) **Council Events**
 - i) Coffee Mornings – April 12th & 26th
 - ii) Litterpick - £108 refreshments
 - iv) Annual Parish Meeting – 7th May
- b) **Outside Events**
 - i) KALC Training events
 - ii) Communities Prepared Building Resilient Communities Training Workshop – 21st May, 9.30-4.15pm

11. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Public toilets – weekend opening from 6th April

12. ALLOTMENTS

To discuss matters raised about the Allotments

- a)

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

- a) **Gun Park**
 - i) Roundabout – Kompan repaired
 - ii) Treeworks Contract

b) Centenary Gardens Play Area

- i) One pole large split – Playdale sending Engineer out

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Cemetery extension

b) Recreation Ground

c) Bowling Green & Parish Room

- i) Stratton Land Quote – Parish Room re-build
- ii) Bowling Club – Cracked breeze block wall

15. COMMUNICATION

To agree Council communication to the following media:-

- a) EVN - Deadline 14th May for June/July edition
- b) Web Site & Emails
- c) Communication Strategy – Lone Worker Policy & Freedom of Information Policy

16. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Annual Parish Meeting on Tuesday 7th May at 7.30pm in the Village Hall and then the Ordinary Meeting on Monday 13th May at 7.30pm in the Parish Room

Scheduled 3rd June 1st July 2nd September 7th October