

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 6th JANUARY 2025 AT 7.30pm AT THE PARISH ROOM, CHURCH STREET,
EASTRY.**

Present: Councillors: Cllrs: Jones (Chair), Barwick, Hay, McDonnell, Russell, Smith
Joanna Jones - Clerk Absent: Cllr Rollins-Gaughran

1. APOLOGIES

Apologies received from Cllrs Bell, Gourlay, Wood, Kenton, Cty Cllr Chandler & Dist Cllr Manion.

2. DECLARATIONS

No declarations of interest.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee Meeting held on 2nd December 2024 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary Parish Meeting held on 2nd December 2024 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Members of the Public

Allotment concerns - Cllr Jones to complete fencing repair with handyman. **Action Cllr Jones on-going**

REVIEW OF PROCESSES AND PROCEDURES

Press, Media & Communications policy – Circulated, added to this agenda. **Action Discharged**

CORRESPONDENCE

Eastry Woman Interest Group - Cllr Hay intends to visit the Museum **Action Cllr Hay on-going**

CHURCHYARD AND CEMETERY

Tree works to Yew Tree – Planning application granted, awaiting quotations. **Action Clerk on-going**

FINANCE

Forvis Mazars External Audit Report – Clerk to advise internal auditor. **Action Clerk on-going**

REPORTS

Parish Councillors – Lack of central white lining at the top of Foxborough Hill.
Action Cty Cllr Chandler on-going

COMMUNICATION

EVN - Deadline 14th November for Dec/Jan edition – Article submitted. **Action Discharged**

DECLARATIONS/MEMBERS OF THE PUBLIC

Allotments – Water to be shut off. **Action Clerk on-going**

FINANCE

New Deposit Accounts - 95 days notice Lloyds account can't be opened without a current account,
RESOLVED to open a 1% Instant Access Savings Account and deposit £10,000, Cllrs Barwick & Russell to
be signatories. **Action Clerk on-going**

FORTHCOMING EVENTS

Council Events - VE Day – Thursday 8th May – added to January agenda. **Action Discharged**
Christmas trees & lights – Cllr Barwick to calculate the cost of electricity. **Action Barwick On-going**

CHURCHYARD AND CEMETERY

Bowling Green & Parish Room - Village Hall Main Hall – Cllrs Barwick & Jones to speak to the Bowling

Club about the future of the Parish Room, Clerk to continue to chase DDC for a response to S106 query.

Action Cllrs Barwick & Jones & Clerk On-going

CORRESPONDENCE

Other - Phone call concerns & Email from Nonington Parish Council re: Solar Farm at Thornton – Clerk updated all. **Action Discharged**

Land adjacent to Cross Farm, Lower Street - Local Plan Allocation – Hobbs Parker – request to present at February meeting – Clerk confirmed, to be added to February Agenda. **Action Clerk On-going**

HIGHWAYS

HIP – Meeting & EVN article – Clerk updated Highways and information for article submitted to EVN.

Action Discharged

FINANCE

Request for refund of £89 to Parochial Church Council of Eastry – paid

Action Discharged

POND AND PARADE

Parade – Leaky drainpipe and Cherry Tree - Cllr Jones & Barwick to investigate the leaky drainpipe and Cllr Jones will arrange for the Cherry tree to be reduced in size. **Action Cllrs Barwick & Jones On-going**

Bowling Green & Parish Room

Village Hall Proposal - Clerk updated the Village Hall Chairman who had confirmed that meetings can start from the beginning of April. **Action Discharged**

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) **Consultation Documents**

None

b) **Newsletters and Circulars**

i) Neighbourhood Watch updates & Fraud Alerts

ii) KALC & NALC – News & CEO Bulletins All of the above noted by members.

c) **Other**

i) DDC PSPO Consultation

Discussions were held, no areas to add.

ii) Ash Surgery provision email

Discussions were held, agreed to invite the Surgery to speak at the February meeting, Clerk to update and add to the February agenda. **Action Clerk**

6. HIGHWAYS

To discuss and agree actions relating to highways issues

a) **HIP**

Discussions were held, agreed to request costings for a dropped kerb pedestrian crossing to include tactile paving and bollard installation at the side of the Pharmacy and double yellow lines at Cooks Lea opposite the school entrance. **Action Clerk**

b) Gore Lane - closed 3rd-7th February

c) Solar light not working Mill Lane to Gun Park footpath – Engineers due in January

d) Foxborough Hill – closed 20th February to 19th March

All of the above noted by members.

7. FINANCE

To discuss financial matters affecting the council.

a)UK Power Networks Wayleave - £67.39 received

8. PAYMENTS

9. a) **RESOLVED** the following payments should be made, proposed by Cllr Barwick and seconded by Cllr Hay.

Payments January 2025				
Receipts	£	£	£	
Unity Trust Deposit A/c Interest - December			399.26	
Natwest Deposit A/c Interest - December			149.71	
UK Power Network – Wayleave Income			67.39	
Burial Fee			500.00	
Paid between meetings				
Card Payments				VAT
Tesco – coffee morning supplies & stationery		Card	29.32	.71
Ebay – Caretaker trousers		Card	48.48	
Bickers – coffee morning milk		Card	4.00	
Virtual Landline - December		Card	8.75	1.46
UK Office Direct – Biscuits & stationery		Card	57.56	4.28
EE – Mobile phone bill December		Card	18.52	3.09
Bickers – coffee morning milk		Card	4.00	
Unity Trust				
British Gas – Electric – 31 Oct to 30 Nov Meter 1610		DD	25.90	1.23
British Gas – Gas – 21 Nov to 16 Dec Meter 3101		DD	135.41	6.45
Unity Trust – November bank charges		DD	6.00	
To pay – Unity Trust				
AJL Garden Services – Grounds Maintenance - Dec		BP	812.83	
British Gas – Electric – 30 Nov to 31 Dec Meter 1610		DD	26.73	1.27
Eastry Village Hall – Coffee Morning Hire		BP	165.00	
SLCC – Membership Clerk		BP	120.00	
Forvis Mazars – Audit Fee		BP	378.00	63.00
Unity Trust – December bank charges		DD	6.00	
Transfer from Unity Trust Current A/c to Natwest Debit Card A/c		Transfer	500.00	
Transfer from Unity Trust Deposit A/c to Unity Trust Current A/c		Transfer	5,000.00	

10. REPORTS

To receive written or verbal reports from:-

- County Cllr** – Report emailed.
- District Cllrs** – No report.
- Parish Councillors** – Cllr Russell reported on Eastry Young People’s Club successful fundraising and the Nursery opened on 6th January.
- New Community Police Officer** - Report emailed

Noted by members.

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- Coffee Mornings – 3,17,31st Jan & Village Hall Warm Hub from 13th Jan.

Discussions were held, agreed that Cllr Hay would design a Warm Hub poster that the Clerk would forward to Village Hall Chairman along with details of printer.

Action Cllr Hay & Clerk

- VE Day – Thursday 8th May

Discussions were held, it was agreed that the Beacon would be lit, more to be decided nearer to the time.

b) Outside Events

- KALC Training events

Noted by members.

12. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.
Nothing to discuss

13. ALLOTMENTS

To discuss matters raised about the Allotments

- a) Everflow – allotment water £1.05 in credit

Noted by members.

- b) Break-ins

Discussions were held, agreed to replace padlocks at Maymills site, all current active allotment holders to be informed by the Clerk. **Action Clerk**

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Pavilion Guttering

The pavilion guttering has become detached, Clerk to report to the football club. **Action Clerk**

b) Centenary Gardens Play Area

- i) Nothing to discuss

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) To consider quotes for works to Yew tree

Awaiting quotes, Church have put in a Faculty for permission to carry out the tree works.

b) Recreation Ground

Nothing to report.

c) Bowling Green & Parish Room

- i) Boiler

Clerk to book a service for the boiler. **Action Clerk**

- ii) Village Hall Proposal

Discussions were held, agreed that the Clerk will ask KALC and the DDC Planning Department if there are any implications from taking the Parish Room down. **Action Clerk**

16. COMMUNICATION

To agree Council communication to the following media:-

- a) EVN - Deadline 14th Jan for Feb/March edition

Noted by members.

- b) To consider Social Media & Website & Councillor IT Security Policy

The Chairman thanked Cllr Hay for his hard work and asked that any comments be sent to Cllr Hay so amendments could be made for the next meeting. **Action Cllrs & Cllr Hay**

17. DATE OF NEXT MEETING

The next proposed meeting of the Council will be the Finance Committee Meeting on Monday 13th January at 7.30pm in the Parish Room, Church Street.

Ordinary Meetings - 3 February 3 March 7 April 12 May 2 June
The meeting closed at 8.30pm